



Canadian Mental Health Association
Oxford County
Mental health for all

BOARD OF DIRECTORS MEETING MINUTES

Date: March 26th, 2013 **Time:** 5:15 p.m.
Location: CMHA Board Room **Page:** 1 of 3
Chair: Rosilee Peto, Chair **Recorder:** Cindy Smith
 Josie Melanson

Board Members Present	Mary Anne Silverthorn, Steve Martlew, Rosilee Peto, Jodi Helps, Jason Ficht, Shirley Hanlon, Gail Puddicombe, Louise Wdowczyk, Mark Dunseith
Leadership Present	Mike McMahon, Carrie Heron, Pat Baigent, Lynn Wardell
Regrets	Dave Reburn

AGENDA ITEM	ACTION REQUIRED
1.0 Welcome and call to Order Rosilee Peto called the meeting to order at 5:15 p.m.	
2.0 Case Manager Presentation on Ethics Conference: John Hishon, Lynn Wardell and Terri McCartney gave a brief presentation on a conference that was held by Journal of Ethics & Mental Health in Peterborough. All agreed that this conference did not give you the answer but only gave more question. CMHA is currently working on being more active with Policies on Ethical Conflicts.	
3.0 Consent Agenda MOVED: STEVE MARTLEW SECONDED: SHIRLEY HANLON BIRT: CMHA-O BOARD OF DIRECTORS APPROVE THE CONSENT AGENDA CARRIED: UNANIMOUS	
3.1 Education/Volunteer Services – report presented for review	
3.2 IT Program Activity Report – report presented for review	
4.0 Additions to the Agenda: Board of Directors Member resignation 9.1	
5.0 APPROVAL OF THE PREVIOUS MINUTES	
5.1 Approval of the amended Minutes of Feb 26/2013: MOVED: STEVE MARTLEW SECONDED: JODI HELPS BIRT: CMHA-O BOARD OF DIRECTORS APPROVE THE MINUTES OF FEB 26/2013 AS AMMENDED CARRIED: UNANIMOUS	
6.0 Business Arising from the Minutes	
6.1 Update from Southwest LHIN regarding Timelines	Deferred
6.2 Quality Plan Update	Deferred

6.3	Ingersoll Choral Society – Shirley Hanlon and Mike McMahon continue to work on the logistics; will need to identify clients who will share their personal stories at the event.	
7.0	Committee Reports: as presented	
7.1	Finance Committee – Carrie Herron and Mark Dunseith gave a brief explanation of the statements that were in the board package. In addition, they discussed the Budget for 2013-2014.	
7.2	Executive Committee – No Report	
7.3	APPROVAL OF COMMITTEE REPORTS MOVED: JODI HELPS SECONDED: LOUISE WADOWCZYK BIRT: CMHA-O BOARD OF DIRECTORS APPROVE COMMITTEE REPORT AS PRESENTED CARRIED: UNANIMOUS	
8.0	EXECUTIVE DIRECTOR'S REPORT – Mike McMahon gave a brief outline on what active projects and the reorganization of funding. MOVED: MARY ANNE SILVERTHORN SECONDED: LOUISE WADOWCZYK BIRT: CMHA-O BOARD OF DIRECTORS APPROVE THE REORGANIZATION INCLUDING FUNDING AS PER THE EXECUTIVE DIRECTOR'S REPORT CARRIED: UNANIMOUS	
10.0	IN-CAMERA SESSION MOVED: JODI HELPS SECONDED: LOUISE WADOWCZYK BIRT: CMHA-O BOARD OF DIRECTORS TO GO IN CAMERA CARRIED: UNANIMOUS	
10.1	RISE FROM IN-CAMERA SESSION MOVED: GAIL PUDDICOMBE SECONDED: JASON FIGHT BIRT: CMHA-O BOARD OF DIRECTORS TO RISE FROM CAMERA CARRIED: UNANIMOUS	
9.0	New Business – Reinstate the Nominating Committee MOVED: STEVE MARTLEW SECONDED: SHIRLEY HANLON BIRT: CMHA-O BOARD OF DIRECTORS TO REINSTATE THE NOMINATING COMMITTEE CARRIED: UNANIMOUS	
9.1	RESIGNATION OF BOARD MEMBER MOVED: GAIL PUDDICOMBE SECONDED: MARK DUNSIETH BIRT: CMHA-O BOARD OF DIRECTORS TO ACCEPT, WITH REGRETS, DAVE REBURN'S RESIGNATION CARRIED: UNANIMOUS	
9.2	Board Members Fall Retreat	

	MOVED: SHIRLEY HANLON SECONDED: JODI HELPS <u>BIRT: CMHA-O BOARD OF DIRECTORS TO HOLD A BOARD RETREAT IN THE FALL</u> CARRIED: UNANIMOUS	
11.0	Date of Next Meeting: Next Board of Directors meeting will be April 23, 2013 at CMHA-Oxford Woodstock Board Room 5:15 pm.	
12.0	MOVED: GAIL PUDDICOMBE <u>BIRT: CMHA-O BOARD OF DIRECTORS ADJOURN THE MEETING</u> CARRIED: UNANIMOUS	

Time of Adjournment: 7.05 pm

Chair: _____ Executive Director: _____ Date: _____
 Rosilee Peto _____ Mike McMahon _____