



BOARD OF DIRECTORS MEETING MINUTES

Date: April 25 2017 **Time:** 5:16 p.m.
Location: CMHA Group Room **Page:** 1 of 3
Chair: Brian Crockett **Recorder:** Josie Melanson

Board Members Present	Jacqueline Walsh, Brian Crockett, Louise Wdowczyk, Marcin Egert, Paul Hess, Jerrod Boyse
Leadership Present	Mike McMahon, Lynn Wardell, Pat Baigent
Regrets	Jennifer Ormsby, Fiona Wilson, Michelle Priester, Andrew Szasz
LOA	Bonnie Hughes

AGENDA ITEM	ACTION REQUIRED
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	<p>CMHA Mission Statement – We pursue hope, recovery and resilience for all. CMHA Vision Statement - *Individuals are valued as a whole person *Dignity, respect and empowerment guide our relationships *Safe, Quality, multi-faceted mental health services are accessible and inclusive to a diverse community *Mental health services are close to home *There are no wait lists for services *Psychiatric services are timely, effective and meaningful *There are no transportation barriers to receive services *Mental health awareness and public education, erase stigma, breakdown barriers and promote health *Access to safe and affordable housing is readily available.</p>	
1.0	Welcome and call to Order – CMHA Oxford Board Chair, Brian Crockett called the meeting to order. 5:23 p.m.	
2.0	Declaration of Conflict – None so declared	
3.0	Consent Agenda	
3.1	Executive Monitoring & Interpretation – 1. Quality & Client Safety – Mike McMahon and Michelle Priester met and will advise Board at the next meeting. 2. Community Fund Development	Deferred to May 2017
3.2	Executive Directors Summary – as presented Mike McMahon indicated that going forward: item 3 on his report will detail data for calls regarding Reach Out.	
3.3	Motion to approve Consent Agenda of April 25 2017. MOVED: Louise Wdowczyk SECONDED: Jacqueline Walsh BIRT: CMHA-Oxford Board of Directors approves the Consent Agenda of April 25 2017. CARRIED: All	
4.0	April 25 2017 Agenda -	
4.1	Additions / Changes – none	
5.0	Approval of the Minutes March 28 2017.	

5.1	<p>Motion to approve the minutes of as presented for March 28 2017. MOVED: Jacqueline Walsh SECONDED: Paul Hess BIRT: CMHA-Oxford Board of Directors approves the minutes of March 28 2017. CARRIED: All</p>	
6.0	<p>Correspondence – March 2017 Board Package – emailed March 24 2017 ED Summary and One year Later report – emailed March 27 2017 SW LHIN Board of Directors Meeting – March 21 2017 Board Highlights – per Brain Crockett – emailed March 28 2017 You're invited to the SW LHIN networking on April 18 2017 in Dutton ON – per Brian Crockett – emailed April 11 2017</p>	
7.0	<p>Board Education – SW LHIN Investigation: Case Management Wait Times across LHIN Mike McMahon indicated that in the beginning, no set standard for wait time data was reported to Connex Ontario. Going forward new guide lines have been set for future reporting.</p>	
8.0	<p>Financial Committee –</p> <ol style="list-style-type: none"> Budget 2017-2018 – Jerrod Boyse indicated that the Finance Committee took another look at the budget with some discussion about the Wilson House location regarding income. Wilson house budget will be presented at the next meeting. With the retirement of 2 long time employees and short term layoffs the budget will be tight. CMHA will be rebuilding reserves over the next few years. Collateral Agreement – Mike McMahon indicated that the collateral agreement with Your Neighborhood Credit Union/Wilson House was sent to the Board for review. <p>Motion: Motion to pre-approve the \$200,000 line of credit in accordance to the letter dated April 3 2017 with Your Neighborhood Credit Union, and conditional on discharge on the line of credit from the Royal Bank. MOVED: Jerrod Boyse SECONDED: Jacqueline Walsh BIRT: CMHA- Motion to pre-approve the \$200,000 line of credit in accordance to the letter dated April 3 2017 with Your Neighborhood Credit Union, and conditional on discharge on the line of credit from the Royal Bank. CARRIED: All</p> <ol style="list-style-type: none"> Wilson House reporting – Jerrod Boyse indicated that offer on Wilson House did not proceed as planned. There was some interest from the John Howard Society but that also has fallen through. CMHA Oxford is still interested in selling the property but entertaining ideas on how to maintain the home without selling. 	
9.0	<p>Policy & Governance Committee – Board's Own Policy – Board Meeting Evaluations</p>	Deferred to May 2017
10.0	<p>Quality Improvement & Client Safety – No report at this time</p>	
11.0	<p>Nominating Committee - Advertisement Locally March 22 2017 to April 1 2017: Due: Apr 7 2017 Louise Wdowczyk indicated that CMHA Oxford is looking for two new Board Members to fill vacancies. We have received 2 applications and one of interest. She suggested that the current Board reach out to people in the community to complement our Board. In addition we are looking for a new Chair and Vice Chair.</p>	
12.0	<p>Women and Wellness Update – Jacqueline Walsh indicated that the Women and Wellness has set the date of Friday Sept 29 2017 at the Craigowan Golf</p>	

	Course for their next event. More information to follow.	
13.0	Business Arising	
14.0	New Business	
15.0	In Camera Session – MOTION: Motion for CMHA Oxford Board of Directors goes In-Camera for Human Resources. MOVED: Jacqueline Walsh SECONDED: Paul Hess BIRT: CMHA-Oxford Board of Directors accepts the motion to go In-Camera for Human Resources. CARRIED: All	
16.0	Rise from In Camera Session – MOTION: Motion for CMHA Oxford Board of Directors rise from In-Camera. MOVED: XXXX SECONDED: XXXX BIRT: CMHA-Oxford Board of Directors to rise from In-Camera. CARRIED: All	
17.0	Date of Next Meeting – May 23 2017 CMHA Group Room	
18.0	ADJOURNMENT	

Chair - Brian Crockett

Executive Director – Mike McMahon

Date: