



BOARD OF DIRECTORS MEETING MINUTES

Date: Feb 27, 2018 **Time:** 5:15 p.m.
Location: CMHA Group Room **Page:** 1 of 3
Chair: Jerrod Boyse **Recorder:** Josie Melanson

Board Members Present	Jacqueline Walsh, Paul Hess, Marcin Egert, Jerrod Boyse, Jessica Smith, Brian Crockett
Leadership Present	Mike McMahon, Pat Baigent, Lynn Wardell, Brenda Dobranski
Regrets	Jennifer Ormsby
Guests:	Lucy Forman, Kim Poole

AGENDA ITEM	ACTION REQUIRED
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	<p>CMHA Mission Statement – We pursue hope, recovery and resilience for all.</p> <p>CMHA Vision Statement - *Individuals are valued as a whole person *Dignity, respect and empowerment guide our relationships *Safe, Quality, multi-faceted mental health services are accessible and inclusive to a diverse community *Mental health services are close to home *There are no wait lists for services *Psychiatric services are timely, effective and meaningful *There are no transportation barriers to receive services *Mental health awareness and public education, erase stigma, breakdown barriers and promote health *Access to safe and affordable housing is readily available.</p>	
1.0	Welcome and call to Order – Treasurer, Jerrod Boyse called the meeting to order at 5:20 pm.	
2.0	Declaration of Conflict – None so declared	
3.0	Consent Agenda -	
3.1	<p>Executive Monitoring & Interpretation – Mike McMahon</p> <p>1. Financial Conditions & Activity – see Finance Committee Report</p>	
3.2	Executive Directors Summary – Discussions	
3.3	<p>Motion to approve Consent Agenda Feb 27 2018.</p> <p>MOVED: Jacqueline Walsh</p> <p>SECONDED: Jessica Smith</p> <p>BIRT: CMHA-Oxford Board of Directors approves the Consent Agenda of Feb 27 2018.</p> <p>CARRIED: All</p>	
3.4	<p>M-SAA Multi Sector Service Accountability Agreement</p> <ul style="list-style-type: none"> • Mental Health & Addictions program redesign • Funding for 2019 -2021 roll out • Full M-SAA agreement to be approved at our next Board Meeting 	
4.0	Agenda	
4.1	Additions/Changes to Feb 27 2018 Agenda - none	
4.2	<p>Feb 27 2018 Agenda –</p> <p>Motion to approve Agenda of Feb 27 2018.</p> <p>MOVED: Brian Crockett</p> <p>SECONDED: Jacqueline Walsh</p> <p>BIRT: CMHA-Oxford Board of Directors approves the Agenda of Feb 27 2018.</p> <p>CARRIED: All</p>	

5.0	Approval of the Minutes	
5.1	<p>Motion to approve the minutes of Jan 23 2018 and Motion of Jan 30 2018</p> <p>MOVED: Jacqueline Walsh</p> <p>SECONDED: Marcin Egert</p> <p>BIRT: CMHA-Oxford Board of Directors to approve the minutes of Jan 23 2018 and Motion of Jan 30 2018</p> <p>CARRIED: All</p>	
6.0	<p>Correspondence –</p> <ul style="list-style-type: none"> • Board Package for Jan 2018 meeting – emailed January 19 2018 • ED Summary – emailed Jan 22 2018 • Update on Wilson House – emailed Jan 30 2018 • Motion of Jan 30 2018 – emailed Jan 30 2018 • CMHA Middlesex CEO Announcement – emailed Feb 2 2018 • Accreditation 2018: Governance Functioning Tool – emailed Feb 2 2018 • Ministry of Health Letter regarding one time funding – emailed Feb 8 2018 • Accreditation funding return time after the meeting – brief summary • Letter from Jennifer Ormsby to take leave of absence – by email Feb 26 2018 	
7.0	<p>Board Education – Kim Poole & Lucy Forman</p> <ol style="list-style-type: none"> 1. Service Data Q3 reporting – Kim Poole <ul style="list-style-type: none"> • CMHA Oxford reporting to the LHIN with measures that are rudimentary based on visits and group interactions without measuring outcomes. • Stats are lower than usual due staff leaves and retirements • Bench marking is a standard or point of reference against which things may be compared or improved 2. Accreditation Launch – Lucy Forman & Kim Poole <ul style="list-style-type: none"> • Process focuses on feedback from clients staff and community partners • Not-for-profit organisations and Accreditation Canada are dedicated to working and improving quality health and safety of all • March 21 2018 (after staff meeting) Kim/Lucy will be (2-3pm) holding brief focus groups to look at the work pulse survey • Team approach due to short deadlines 	
8.0	<p>Financial Committee – Jerrod Boyse, Mike McMahon</p> <ol style="list-style-type: none"> 1. Financial Conditions & Activity Monitoring – Statement to Jan 31 2018 <ol style="list-style-type: none"> a) Wilson House buyer breach – Board decision not to pursue for damages at this time Accepted a second firm offer for Wilson House for \$410,000 with a closing of March 29 2018 b) Meeting with Auditors – Prepare a list of questions for our current auditors about the accrual Issues Will review answers to see if we may have to move to another auditing firm c) Finance Committee met – discussions only – no quorum 	
9.0	<p>Policy & Governance Committee – Brian Crockett</p> <ul style="list-style-type: none"> • Currently reviewing policy manual • Draft to be presented at future meeting 	
10.0	Quality Improvement and Client Safety -	
11.0	<p>Nominating Committee – Jacqueline Walsh</p> <ul style="list-style-type: none"> • Jacqueline reported to CMHA Board of Directors that two of the 4 applicants have been interviewed and are great candidates to strengthen the current board • A third interview will be conducted on March 1 2018 and the 4th is yet to be contacted • Potential Board members are to be advised that they may need to be available at times other than Board Meetings. 	
12.0	Business Arising –	

12.1	National Update – <ul style="list-style-type: none"> - National is anticipating 10,000 riders and volunteers joining Ride Don't Hide 2018 - Ride will be taking place on Sunday June 24, 2018 - Confirmed letter of commitment to participate in Ride Don't Hide 2018 	
13.0	New Business	
14.0	In Camera Session – MOTION: The Board of CMHA Oxford motions to go IN-Camera for Human Recourses. MOVED: Brian Crockett SECONDED: Paul Hess BIRT: The Board of CMHA Oxford motions to go IN-Camera for Human Recourses.	
15.0	Rise from In Camera Session – MOTION: The Board of CMHA Oxford motions to go IN-Camera for Human Recourses. MOVED: Brian Crockett SECONDED: Paul Hess BIRT: The Board of CMHA Oxford motions to go IN-Camera for Human Recourses. Please be advised that effective immediately Brian Crockett is the Acting Chairperson for the CMHA Oxford Board of Directors. We are certainly thankful that Brian has taken this role on due to work related leave of absence for Chairperson, Jennifer Ormsby.	
16.0	Date of Next Meeting – March 27 2018	
17.0	ADJOURNMENT MOTION: The Board of CMHA Oxford adjourns the Feb 27 2018 meeting. MOVED: Paul Hess SECONDED: Jacqueline Walsh BIRT: The Board of CMHA Oxford adjourns the Feb 27 2018 meeting. CARRIED: All	

Treasurer – Jerrod Boyse

Executive Director – Mike McMahon

Date: