



BOARD OF DIRECTORS MEETING MINUTES

Date: Feb 28, 2017 **Time:** 5:15 p.m.
Location: CMHA Group Room **Page:** 1 of 3
Chair: Brian Crockett **Recorder:** Josie Melanson

Board Members Present	Jeff Patterson, Jacqueline Walsh, Brian Crockett, Louise Wdowczyk, Marcin Egert, Jerrod Boyse, Andrew Szasz
Leadership Present	Mike McMahan, Lynn Wardell, Fiona Wilson
Regrets	Jennifer Ormsby, Michelle Priester, Paul Hess, Pat Baigent
Leave of Absence	Bonnie Hughes

AGENDA ITEM		ACTION REQUIRED
	<p>CMHA Mission Statement – We pursue hope, recovery and resilience for all. CMHA Vision Statement - *Individuals are valued as a whole person *Dignity, respect and empowerment guide our relationships *Safe, Quality, multi-faceted mental health services are accessible and inclusive to a diverse community *Mental health services are close to home *There are no wait lists for services *Psychiatric services are timely, effective and meaningful *There are no transportation barriers to receive services *Mental health awareness and public education, erase stigma, breakdown barriers and promote health *Access to safe and affordable housing is readily available.</p>	
1.0	<p>Welcome and call to Order – CMHA Oxford Board Chair, Brian Crockett called the meeting to order at 5:15 p.m.</p>	
2.0	<p>Declaration of Conflict – no conflicts declared</p>	
3.0	<p>Consent Agenda</p>	
3.1	<p>Executive Monitoring & Interpretation –</p> <ol style="list-style-type: none"> 1. General Constraints on Executive Director 2. Treatment of Staff 3. Quality & Client Safety 	
3.2	<p>Executive Directors Summary – as presented</p>	
3.3	<p>Motion to approve Consent Agenda of Feb 28 2017. MOVED: Andrew Szasz SECONDED: Jerrod Boyse BIRT: CMHA-Oxford Board of Directors approves the Consent Agenda of Feb 28 2017. CARRIED: All</p>	
4.0	<p>Feb 28 2017 Agenda</p>	
4.1	<p>Additions / Changes – none</p>	
5.0	<p>Approval of the Minutes for Jan 24 2017 and Feb 6 2017.</p>	

5.1	<p>Motion to approve the minutes of Jan 24 2017 and Feb 6 2017 as presented. MOVED: Jeff Patterson SECONDED: Jacqueline Walsh BIRT: CMHA-Oxford Board of Directors approves the minutes of Jan 24 2017 and Feb 6 2017. CARRIED: All</p>	
6.0	<p>Correspondence – January 2017 Board Package – emailed Jan 23 2017 January 2017 Exchange Newsletter – emailed Jan 24 2017 per Brian Crockett Building on the Oxford Community Wellbeing Survey – emailed Jan 25 2017 Communique3 Residential Hospice Planning Update – emailed Jan 25 2017 Jan 24 2017 Board Meeting Minutes – draft – emailed Jan 30 2017 INVITE: Building on the Oxford Community Wellbeing Survey (Feb 22) – emailed Jan 30 2017 Notice of Special Board Meeting Feb 6 2017 – emailed Feb 3 2017 Revised Collateral Agreement – emailed Feb 6 2017 Adopt A Kettle Campaign Results – emailed Feb 8 2017 Patients First Communication (Michael Barrett) emailed Feb 9 2017 Feb 6 2017 Special Board Meeting – emailed Feb 17 2017 CMHA M-SAA Amending Agreement for Approval – emailed Feb 17 2017 per Brian Crockett Supportive Housing Submission CMHA – per Mike McMahon – emailed Feb 22 2017</p> <p>Comments: Jerrod Boyse attended the “Building on the Oxford Community Wellbeing Survey Meeting” on Feb 22 2017. He described the meeting as informative and provided insight as to how Oxford County stands in comparison to the rest of Canada; residents of Oxford County are above the poverty line in comparison to other provinces.</p>	
7.0	<p>Board Education – Patients First Implementation Update: Mike McMahon gave an overview of the Patients First Act, what it means to Oxford County, and the impact on Oxford County, drawing from “understanding Health Inequities and Access to Primary Care” in the SW Lhin report. He discussed the sub-region geographies, why are they needed, how they were identified and what is happening now. The entire presentation will be available on Health Chat.</p>	
8.0	<p>Financial Committee – The Finance Committee met on Feb 22 2017. CMHA Oxford is currently waiting to hear back from the LHIN in regards to our one-time-funding request. Update on Wilson Street Offer: The offer on the Wilson Street property has expired and is not being renewed. CMHA Oxford is looking at other opportunities for the use of the building: the property is still for sale.</p>	
9.0	<p>Policy & Governance Committee – no report</p>	
10.0	<p>Quality Improvement & Client Safety – no report</p>	
11.0	<p>Nominating Committee - Jeff Patterson presented the Policy: “Nominating Committee” for Board review. MOTION: CMHA Oxford moves to approve the Policy “Nominating Committee” as revised. MOVED: Jeff Patterson SECONDED: Jacqueline Walsh BIRT: for CMHA Oxford County to approve the Policy “Nominating Committee” as revised</p>	

	CARRIED: All	
12.0	Business Arising	
12.1	OSHN/CMHA Integration Activity Summary – Mike McMahon presented an update on the Integration Steering Committee Activity. He reported that the timeline updates will be Feb 28 2017, Mar 28 2017, April 25 2017 and final report and dissolution, June 27 2017. The Committee consulted OSHN, key stake holders and Community Members to review vision and mission statements. An outside monitor, Maria Sanchez Keane’s is facilitating the process. Mike is planning a meeting with CMHA staff with organization changes and pay levels on March 1, 2017	
13.0	New Business	
13.1	CMHA M-SAA Amending Agreement for Approval – Mike McMahon indicated that the agreement has been prepared and reviewed for signature. MOTION: Motion for CMHA Oxford Board of Directors to approve the M-SAA Amending Agreement. MOVED: Jerrod Boyse SECONDED: Jacqueline Walsh BIRT: CMHA-Oxford Board of Directors accepts the motion to approve the M-SAA Amending Agreement. CARRIED: All	
13.2	Governance Event “Leading Through Change” June 3 2017 – Mike McMahon indicated that this one day CMHA Ontario Governance event will take place at the Doubletree by Hilton on June 3 2017 and Board Members are welcome to attend. More information to follow at a later date.	
14.0	In Camera Session –	
15.0	Rise from In Camera Session –	
16.0	Date of Next Meeting – March 28 2017 CMHA Group Room	
17.0	Adjournment at 6:15 pm Motion: Motion for CMHA Oxford Board of Directors to adjourn the Feb 28 2017 meeting. MOVED: Jacqueline Walsh	

Chair - Brian Crockett

Executive Director – Mike McMahon

Date: