



**BOARD OF DIRECTORS MEETING MINUTES**

**Date:** June 27<sup>th</sup>, 2017      **Time:** 5:45 p.m.  
**Location:** CMHA Board Rood      **Page:** 1 of 3  
**Chair:** Brian Crockett      **Recorder:** Josie Melanson

<b>Board Members Present</b>	Jacqueline Walsh, Brian Crockett, Marcin Egert, Jerrod Boyse, Michelle Priester (arrived at 6:00pm), Jennifer Ormsby, Paul Hess, Jessica Smith
<b>Leadership Present</b>	Mike McMahon,
<b>Regrets</b>	Pat Baigent, Lynn Wardell
<b>Guests:</b>	Diane Latta (auditor)

AGENDA ITEM	ACTION REQUIRED	
<p><b>CMHA Mission Statement</b> – We pursue hope, recovery and resilience for all.</p> <p><b>CMHA Vision Statement</b> - *Individuals are valued as a whole person *Dignity, respect and empowerment guide our relationships *Safe, Quality, multi-faceted mental health services are accessible and inclusive to a diverse community *Mental health services are close to home *There are no wait lists for services *Psychiatric services are timely, effective and meaningful *There are no transportation barriers to receive services *Mental health awareness and public education, erase stigma, breakdown barriers and promote health *Access to safe and affordable housing is readily available.</p>		
1.0	<b>Welcome and call to Order</b> – Chair, Brian Crockett called the meeting to order.	
2.0	<b>Declaration of Conflict</b> – None so declared	
3.0	<b>Consent Agenda</b>	
3.1	<p><b>Executive Monitoring &amp; Interpretation</b> –</p> <ul style="list-style-type: none"> <li>- 2016 – 2017 MSAA Schedule G: Declaration of Compliance</li> </ul> <p><b>Motion:</b> Be it resolved that the CMHA Oxford Board authorizes Brian Crockett, Chair to sign the Schedule G (M-SAA 2014 – 2017), Declaration of Compliance, with Exceptions (Appendix 1) required for the Applicable Period (April 1, 2016 – March 31, 2017)</p> <p><b>MOVED:</b> Jerrod Boyse  <b>SECONDED:</b> Brian Crockett</p> <p><b>BIRT:</b> Be it resolved that the CMHA Oxford Board authorizes Brian Crockett, Chair to sign the Schedule G (M-SAA 2014 – 2017), Declaration of Compliance, with Exceptions (Appendix 1) required for the Applicable Period (April 1, 2016 – March 31, 2017)</p> <p><b>CARRIED:</b> All</p>	Deferred to June 2017
3.2	<p><b>Executive Directors Summary</b> – Mike McMahon –</p> <ul style="list-style-type: none"> <li>- The staff short layoffs and the 2 staff members retiring will assist CMHA to have a balanced budget.</li> <li>- A number of staff members are on unplanned sick leave</li> </ul>	
3.3	<p><b>Motion</b> to approve Consent Agenda of June 27 2017.</p> <p><b>MOVED:</b> Jennifer Ormsby  <b>SECONDED:</b> Jacqueline Walsh  <b>BIRT:</b> CMHA-Oxford Board of Directors approves the Consent Agenda of June 27 2017.  <b>CARRIED:</b> All</p>	
4.0	<p><b>June 27 2017 Agenda</b> –</p> <p><b>Motion</b> to approve Agenda of June 27 2017.  <b>MOVED:</b> Jacqueline Walsh</p>	

	<p><b>SECONDED:</b> Michelle Priester  <b>BIRT:</b> CMHA-Oxford Board of Directors approves the Agenda of June 27 2017.  <b>CARRIED:</b> All</p>	
4.1	<b>Additions / Changes –</b>	
5.0	<b>Approval of the Minutes May 23 2017.</b>	
5.1	<p><b>Motion</b> to approve the minutes of as presented for May 23 2017.  <b>MOVED:</b> Michelle Priester  <b>SECONDED:</b> Paul Hess  <b>BIRT:</b> CMHA-Oxford Board of Directors approves the minutes of May 23 2017.  <b>CARRIED:</b> All</p>	
6.0	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>- Board Package for May 23 2017 – emailed May 19 2017</li> <li>- Transition for the SW CCAC and South West LHIN – emailed May 25 2017 per Brian Crockett</li> <li>- Mental Health For All: Registration is now live – emailed May 26 2017 per Brian Crockett</li> <li>- Celebration of our Integration – emailed May 26 2017</li> <li>- Peer Support July Newsletter – emailed June 16 2017</li> <li>- 2016 AGM Minutes and 2017 AGM Agenda – emailed June 20 2017</li> </ul>	
7.0	<b>Board Education –</b> Mike McMahon – none at this time	
8.0	<p><b>Financial Committee –</b> Jerrod Boyse</p> <ul style="list-style-type: none"> <li>- Diane XXX presented the CMHA Financial Statements for April 1 2016 - March 31 2017 fiscal year</li> <li>- The Finance Committee will continue to meet during July and August to review budget forecasts</li> <li>- Board would like to focus on what reports they would like to see on a regular basis</li> <li>- Marcin requested that he would like to see more when it comes to the finance report (balance sheet, cash flow, cash projection and last year's expenses – comparison to see if we are on an upward trend)</li> <li>- CMHA currently does not have enough assets to cover liabilities</li> <li>- Board Policy will have to be review to bring new reports to the table</li> <li>- Wilson Street Update – Wilson House has been publicly listed for sale</li> </ul> <p><b>Motion:</b> Motion to accept the CMHA Financial Statements for April 1 2016 – March 31 2017 are accepted.  <b>MOVED:</b> Jerrod Boyse  <b>SECONDED:</b> Marcin Egert  <b>BIRT:</b> Motion to accept the CMHA Financial Statements for April 1 2016 – March 31 2017 are accepted.  <b>CARRIED:</b> All</p>	-
9.0	<b>Policy &amp; Governance Committee –</b> no report	
10.0	<b>Quality Improvement &amp; Client Safety –</b> no report	
11.0	<p><b>Nominating Committee –</b> Louise Wdowczyk</p> <ul style="list-style-type: none"> <li>- Resignation of Board members due to conflict of interest and job placement has left the Board short of Directors</li> <li>- Introduction of newest Board Member, Jessica Smith</li> <li>- Very few responses to recruitment advertisement</li> <li>- Request that wording be changed when inviting new members</li> <li>- Michelle Priester has agreed to stay on for a 2<sup>nd</sup> three year term and accepted the Vice Chair position</li> <li>- Jennifer Ormsby has accepted the Chair position</li> </ul> <p><b>MOTION:</b> Brian Crockett nominated Michelle Priester for the position of Vice-Chair  <b>SECONDED:</b> Jennifer Ormsby  <b>BIRT:</b> Brian Crockett nominated Michelle Priester for the position of Vice-Chair</p>	

	<b>CARRIED: All</b>	
12.0	<b>Women and Wellness Update – no report</b>	
13.0	<b>Business Arising</b>	
14.0	<b>New Business</b>	
14.1	<b>Home At Last – Mike McMahon</b> <ul style="list-style-type: none"> <li>- Funding Proposal was submitted to provide housing to men that have been newly released from incarnation.</li> <li>- If accepted the Individuals will be provided with daily supports from our team at the Wilson House location</li> <li>- Funding will allow an addition 2 staff members with 24/7 service being available at the residence</li> <li>- Some repairs will have to take place to bring the house up to code</li> </ul>	
14.2	<b>Bounce Back – Mike McMahon</b> <ul style="list-style-type: none"> <li>- New - Provincially Funded Structured Psychotherapy program</li> <li>- Teaches effective skills to help individuals (aged 15+) to overcome symptoms of mild to moderate depression, anxiety and improve their mental health</li> <li>- Participants can learn skills to help combat harmful thinking, manage worry, anxiety and become more active and assertive</li> <li>- Psychotherapy instruction will be directed from doctor, telephone based</li> <li>- Next meeting will be in Toronto TBA</li> </ul>	
15.0	<b>In Camera Session –</b> <b>MOTION:</b> Motion for CMHA Oxford Board of Directors goes In-Camera for Human Resources. <b>MOVED:</b> Michelle Priester <b>SECONDED:</b> Jacqueline Walsh <b>BIRT:</b> CMHA-Oxford Board of Directors accepts the motion to go In-Camera for Human Resources. <b>CARRIED:</b> All	
16.0	<b>Rise from In Camera Session –</b> <b>MOTION:</b> Motion for CMHA Oxford Board of Directors rise from In-Camera. <b>MOVED:</b> Jacqueline Walsh <b>SECONDED:</b> Marcin Egert <b>BIRT:</b> CMHA-Oxford Board of Directors to rise from In-Camera. <b>CARRIED:</b> All	
17.0	<b>Date of Next Meeting – September 26 2017</b>	
18.0	<b>ADJOURNMENT</b> <b>MOTION:</b> Adjourn the June 27 2017 CMHA Oxford Board Meeting <b>MOVED:</b> Michelle Priester <b>SECONDED:</b> Jacqueline Walsh <b>BIRT:</b> Adjourn the June 27 2017 CMHA Oxford Board Meeting <b>CARRIED:</b> All	

Chair – Jennifer Ormsby

Executive Director – Mike McMahon

Date: