



BOARD OF DIRECTORS MEETING MINUTES

Date: Mar 27, 2018 **Time:** 5:15 p.m.
Location: CMHA Group Room **Page:** 1 of 3
Chair: Brian Crockett **Recorder:** Josie Melanson

Board Members Present	Jacqueline Walsh, Jerrod Boyse, Jessica Smith, Brian Crockett, Paul Hess
Leadership Present	Mike McMahon, Pat Baigent, Lynn Wardell, Brenda Dobranski, Sarah Aalbers
Regrets	Jennifer Ormsby, Marcin Egert
Guests:	Michelle Penfold, Abbie Boesterd

AGENDA ITEM	ACTION REQUIRED
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	<p>CMHA Mission Statement – We pursue hope, recovery and resilience for all.</p> <p>CMHA Vision Statement - *Individuals are valued as a whole person *Dignity, respect and empowerment guide our relationships *Safe, Quality, multi-faceted mental health services are accessible and inclusive to a diverse community *Mental health services are close to home *There are no wait lists for services *Psychiatric services are timely, effective and meaningful *There are no transportation barriers to receive services *Mental health awareness and public education, erase stigma, breakdown barriers and promote health *Access to safe and affordable housing is readily available.</p>	
1.0	Welcome and call to Order – Acting Chair Brian Crockett called the meeting to order at 5:20 pm.	
2.0	Declaration of Conflict – None so declared	
3.0	Consent Agenda -	
3.1	<p>Executive Monitoring & Interpretation – Mike McMahon</p> <ol style="list-style-type: none"> 1. Delegation to Executive Director 2. Executive Director's Role 3. Monitoring Executive Directors Performance 	
3.2	Executive Directors Summary – Mental Health & Addictions System Redesign Discussions	
3.3	<p>Motion to approve Consent Agenda Mar 27 2018 without the Executive Monitoring & Interpretation item number 1. Delegation to Executive Director (deferred for further discussion)</p> <p>MOVED: Jacqueline Walsh</p> <p>SECONDED: Jessica Smith</p> <p>BIRT: CMHA-Oxford Board of Directors approves the Consent Agenda Mar 27 2018 without the Executive Monitoring & Interpretation item number 1. Delegation to Executive Director (deferred for further discussion)</p> <p>CARRIED: All</p>	
3.4	<p>M-SAA Multi Sector Service Accountability Agreement</p> <ul style="list-style-type: none"> • Mental Health & Addictions program redesign • Funding for 2019 -2021 roll out • Full M-SAA agreement to be approved <p>Motion to approve the Multi Sector Service Accountability Agreement for 2018-2019.</p> <p>MOVED: Jerrod Boyse</p> <p>SECONDED: Paul Hess</p> <p>BIRT: CMHA-Oxford Board of Directors approves the Multi Sector Service Accountability Agreement for 2018-2019.</p>	

	CARRIED: All	
4.0	Agenda	
4.1	Additions/Changes to Mar 27 2018 Agenda - none	
4.2	<p>Mar 27 2018 Agenda – Motion to approve Agenda of Mar 27 2018. MOVED: Jacqueline Walsh SECONDED: Paul Hess BIRT: CMHA-Oxford Board of Directors approves the Agenda of Mar 27 2018. CARRIED: All</p>	
5.0	Approval of the Minutes	
5.1	<p>Motion to approve the minutes of Feb 27 2018 MOVED: Jessica Smith SECONDED: Jacqueline Walsh BIRT: CMHA-Oxford Board of Directors to approve the minutes of Feb 27 2018 CARRIED: All</p>	
6.0	<p>Correspondence –</p> <ul style="list-style-type: none"> • Board Package for Mar 27 2018 – emailed Feb 28 2018 • ED Summary – emailed Feb 22 2018 • M-SAA Agreement – emailed Mar 2 2018 	
7.0	<p>Board Education – Michelle Penfold, Abbie Boesterd – Health Links</p> <ul style="list-style-type: none"> • Coordinated Care Planning is a way to bring your Care Team together to create a Care Plan that is right for you. The Care Plan will include what is important to you, what your needs are and how your Care Team will work together to keep you as well as possible. The Care Plan will be shared with you and all Care Team members so everyone has the right information at the right time. Over time, your care needs might change so your Care Plan and Team may change too. 	
8.0	<p>Financial Committee – Jerrod Boyse, Mike McMahon</p> <ol style="list-style-type: none"> 1. Financial Conditions & Activity Monitoring – Statement to Feb 28 2018 <ol style="list-style-type: none"> a) Small finance meeting held on Mar 21 2018 – looked at income statement up to end of Feb 28 2018 b) Cash flow looking good c) Wilson House expected to close Mar 29 2018 – proceeding as expected d) Thank you to Steve and Brenda for all their hard work e) LHIN Notification – Q3SAA Analysis – LHIN did respond – will come and visit to talk about service challenges 	
9.0	<p>Policy & Governance Committee – Brian Crockett</p> <ul style="list-style-type: none"> • Currently reviewing policy manual • Draft to be presented at future meeting 	
10.0	<p>Quality Improvement and Client Safety - Sentinel Event</p> <ul style="list-style-type: none"> • February 26 2018 – client died by suicide the day following a contact with a crisis worker • Completed the investigation- joint investigation with staff team • Changed the assessment forms • Continue to support staff 	
11.0	<p>Nominating Committee – Jacqueline Walsh</p> <ul style="list-style-type: none"> • Jacqueline reported CMHA Oxford will be placing additional Ad's in the papers • Changed contents of the Ad to be more open • New Directors will be introduced at the June AGM 	
12.0	Business Arising –	
12.1	National Update –	

	<ul style="list-style-type: none"> Nothing to report 	
13.0	New Business	
14.0	In Camera Session –	
15.0	Rise from In Camera Session –	
16.0	Date of Next Meeting – April 24 2018	
17.0	ADJOURNMENT MOTION: The Board of CMHA Oxford adjourns the Feb 27 2018 meeting. MOVED: Jackie Walsh	

Acting Chair: Brian Crockett

Executive Director – Mike McMahon

Date: