



BOARD OF DIRECTORS MEETING MINUTES

Date: March 22nd, 2016 **Time:** 5:15 p.m.
Location: CMHA Group Room **Page:** 1 of 3
Chair: Brian Crockett **Recorder:** Josie Melanson
 Shirley McCall-Hanlon

Board Members Present	Louise Wdowczyk, Shirley McCall-Hanlon, Jerrod Boyse, Paul Hess, Mary Anne Silverthorn, Michelle Priester, Bonnie Hughes (arrived at 5:40pm), Brian Crockett (arrived at 5:30pm)
Leadership Present	
Regrets	
Absent	

AGENDA ITEM		ACTION REQUIRED
1.0	CMHA Oxford County Board Minutes as Presented Welcome and call to Order Past Chair – Shirley McCall-Hanlon the meeting to order at 5:20 pm. Chair – Brian Crockett took over chair at 5:45 pm	
2.0	Declaration of Conflict – No conflicts declared.	
3.0	Consent Agenda	
3.1	Executive Directors Summary – will be covered in agenda items	
3.2	Motion to approve Consent Agenda of March 22 nd , 2016. MOVED: Mary Anne Silverthorn SECONDED: Jerrod Boyse BIRT: CMHA-Oxford Board of Directors approves the Consent Agenda of March 22 nd , 2016 CARRIED:	
4.0	Agenda for March 22 nd , 2016	
4.1	Additions / Changes to the March 22 nd , 2016 Agenda Under business arising Removed: 9.2 Quality Improvement and Client Support from February 2016 Deferred Date of Agenda changed to March 22, 2016 from March 23 rd , 2016	
4.2	Motion to approve the additions and/or changes the March 22 nd , 2016 Agenda. MOVED: Michelle Priester SECONDED: Paul Hess BIRT: CMHA-Oxford Board of Directors approves the additions and/or changes to the March 22 nd , 2016 Agenda. CARRIED:	

5.0	Approval of the Minutes for February 23 rd , 2016...	
5.1	<p>Motion to approve the minutes of February 23rd. 2016 as presented MOVED: Shirley McCall-Hanlon SECONDED: Paul Hess BIRT: CMHA-Oxford Board of Directors approves the minutes of February 23rd, 2016 as presented. CARRIED:</p>	
6.0	Correspondence – no correspondence presented at this time.	
7.0	<p>Board Education – Suicide in our Community - Overview of Suicide Related Concerns – Mike McMahon indicated that the draft information presented has been gathered by the participants of the Oxford County Situation Table. In light of recent tragic events of 3 high school students and suicide, the following information has been gathered to support positive, community capacity building conversations about how we might improve collaborative work to create sustainable systemic changes to address these issues.</p> <p>Lynn Wardell discussed the Community Action Tragic Events Response Protocol 2014. From time to time, a tragic event occurs that has a large community impact. The nature of these events is such that municipal emergency response coordination does not necessarily occur. Examples include the abduction of a child, accidental or violent deaths and serious injury or death witnessed by large groups in the community.</p> <p>The London District Catholic School Board and the Thames Valley District School Board both have teams in place to respond to these types of events in a school setting. Both Boards follow the Model outlined in Trauma Debriefing for Schools and Agencies by Dr. William Steele, The National Institute for Trauma and Loss in Children as the basis for their crisis response. The agencies and community members who are signatories to this Community Action Tragic Events Protocol have attended a day-long overview of the Model provided by Certified Trauma Specialists.</p> <p>These groups of partners along, with their counterparts from both School Boards, agree to initiate a community tragic events response in circumstances such as those described above using the Community Action Tragic Events Response (CATER).</p>	
8.0	Financial Committee – Jerrod Boyse indicated that the new Auditors have been on site and completed their preliminary view of CMHA Oxford accounting. They have suggested a work plan with guidelines for future. Jerrod presented the January 2016 LHIN statement of Operations and indicated that 83% of our year is complete and looking at a balance situation for year end.	
9.0	Business Arising	
9.1	Policy Development Committee –	deferred
9.2	Maple Leafs 4 Mental Health – Update – Mike McMahon indicated that we are still waiting for a few invoices to arrive before a definite dollar amount raised is reached. He updated the Board on CMHA Oxford Facebook and Twitter accounts and the number of additional people CMHA Oxford reached out to. Final balance statement will be emailed to Board members.	
9.3	Nominations Committee – Mike McMahon indicated that the Board member recruiting Ad had been in the paper and will end in early April. Mary Anne Silverthorn indicated that we are currently looking for four new members and that we have only received one application to date.	
9.4	Tillsonburg Campus of Care – Update – Mike McMahon indicated that the drawings of the floor plan are complete and Tillsonburg staff has toured the facility. Staff is excited about the move as it will enable additional space for booking	

	client meetings, in addition to have walk in services.	
10.0	New Business	
10.1	<p>Contract for Operating Supportive Housing Project – Mike McMahon presented a contract for Operating a Supportive Housing Project at 117 Wilson Street. (Wilson House). The contract between the County of Oxford and CMHA Oxford includes a place of modified rent geared to income and operated by an organization under an agreement with a municipality for the provision of housing. (Operation Sharing) Pat Baigent indicated this agreement would allow CMHA Oxford to serve people of high risk that we have not been able to serve previously.</p> <p>Motion to approve the Contract for the Operating Supportive Housing Project.</p> <p>MOVED: Louise Wdowczyk</p> <p>SECONDED: Jerrod Boyse</p> <p>BIRT: CMHA-Oxford Board of Directors approves the Contract for the Operating Supportive Housing Project.</p> <p>CARRIED:</p>	
10.2	<p>Multi Sectoral Accountability Agreement 2016 Refresh – Mike McMahon presented the South West Local Health Integration Network 2014-2017 Multi-Sector Service accountability Agreement.</p> <p>Motion to approve the 2014-2017 Multi Sectoral Accountability Agreement for 2016.</p> <p>MOVED: Mary Anne Silverthorn</p> <p>SECONDED: Michelle Priester</p> <p>BIRT: CMHA-Oxford Board of Directors approves the 2014-2017 Multi Sectoral Accountability Agreement for 2016.</p>	
11.0	In Camera Session – no in-camera session	
12.0	Rise from In Camera Session –	
13.0	Date of Next Meeting – April 26 th , 2016	
13.0	Board Meeting Evaluation –	
14.0	<p>Adjournment</p> <p>Motion that the CMHA Board of Directors Board meeting adjourn at 6:45 pm</p> <p>MOVED: Brian Crockett</p>	

Chair: _____
Brian Crockett

Executive Director: _____
Mike McMahon

Date: _____