



BOARD OF DIRECTORS MEETING MINUTES

Date: May 23 2017 **Time:** 5:16 p.m.
Location: Harvey Woods Lofts **Page:** 1 of 3
Chair: Brian Crockett **Recorder:** Josie Melanson

Board Members Present	Jacqueline Walsh, Brian Crockett, Marcin Egert, Jerrod Boyse, Michelle Priester, Jennifer Ormsby
Leadership Present	Mike McMahon, Pat Baigent, Fiona Wilson
Regrets	Louise Wdowczyk, Paul Hess
LOA	Andrew Szasz, Bonnie Hughes
Guests:	Steven Rolfe, Natasha Thuemler (Harvey Woods Lofts)

AGENDA ITEM	ACTION REQUIRED
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	<p>CMHA Mission Statement – We pursue hope, recovery and resilience for all. CMHA Vision Statement - *Individuals are valued as a whole person *Dignity, respect and empowerment guide our relationships *Safe, Quality, multi-faceted mental health services are accessible and inclusive to a diverse community *Mental health services are close to home *There are no wait lists for services *Psychiatric services are timely, effective and meaningful *There are no transportation barriers to receive services *Mental health awareness and public education, erase stigma, breakdown barriers and promote health *Access to safe and affordable housing is readily available.</p>	
1.0	Welcome and call to Order – NOTE: Education presentation was made before the meeting. CMHA Oxford Board Chair, Brian Crockett called the meeting to order. 5:55 p.m.	
2.0	Declaration of Conflict – None so declared	
3.0	Consent Agenda	
3.1	Executive Monitoring & Interpretation – 1. Community Fund Development Monitoring Report	Deferred to June 2017
3.2	Executive Directors Summary – as presented	
3.3	Motion to approve Consent Agenda of May 23 2017. MOVED: Michelle Priester SECONDED: Jennifer Ormsby BIRT: CMHA-Oxford Board of Directors approves the Consent Agenda of May 23 2017. CARRIED: All	
4.0	May 23 2017 Agenda – Motion to approve Agenda of May 23 2017. MOVED: Jacqueline Walsh SECONDED: Jerrod Boyse BIRT: CMHA-Oxford Board of Directors approves the Agenda of May 23 2017. CARRIED: All	
4.1	Additions / Changes – 13.1 Peer Support Integration – Sarah Aalbers – Project Summary and Strategy – Dissolve Integration Steering Committee	Deferred to June 2017

5.0	Approval of the Minutes March 28 2017.	
5.1	Motion to approve the minutes of as presented for April 25 2017. MOVED: Jacqueline Walsh SECONDED: Jerrod Boyse BIRT: CMHA-Oxford Board of Directors approves the minutes of April 25 2017. CARRIED: All	
6.0	Correspondence April 25 2017 Board Package – emailed April 21 2017 Revised April 25 2017 Board Package – emailed April 24 2017 Invitation to Retirement Party – emailed April 25 2017 FW: South West LHIN Welcomes new Board Chair – emailed April 25 2017 per Brian Crockett Be Safe app launched to support young people in Oxford County- emailed May 2 2017 Integration of the South West CCAC and South West LHIN – emailed May 10 2017 per Brian Crockett	
7.0	Board Education – Steven Rolfe and Natasha Thuemler gave a presentation on the Harvey Woods Lofts. The Lofts were completed in the Spring of 2015. Tenants began moving in the third week of August, 2015. The five targets of their strategic plan outlines how Indwell intends to respond to the apparent and growing need of providing quality affordable housing where people can find community and realize their potential.	
8.0	Financial Committee – <ol style="list-style-type: none"> 2016 – 2017 CMHA Audit – Jerrod Boyse indicated that the 2016-2017 Audit is complete. The final audit meeting is scheduled for May 31 2017 at 5pm at the CMHA office. All Board members are welcome to attend. This will be an initial walk through with the final results at the June 2017 Annual General Meeting. The 2017 – 2018 Wilson house budget was presented. Plan is to keep the 3 remaining units open. Wilson House is now open to the real estate market. Collateral Agreement – Mike McMahon indicated that the collateral agreement with Your Neighborhood Credit Union/Wilson House is awaiting a letter from the Royal Bank to indicated that our Line of Credit with them has been discharged. <p>Motion: Authorizing Resolution of CMHA Oxford regarding a First Collateral mortgage in favor of Your Neighborhood Credit Union Limited. The Directors of the Corporation have determined that it is in the best interest of the Corporation to enter into a first collateral mortgage transaction with Your Neighborhood Credit Union Limited encumbering a certain property owned by the Corporation municipally know at 117 Wilson Street, Woodstock Ontario. MOVED: Jerrod Boyse SECONDED: Marcin Egert BIRT: Authorizing Resolution of CMHA Oxford regarding a First Collateral mortgage in favor of Your Neighborhood Credit Union Limited. The Directors of the Corporation have determined that it is in the best interest of the Corporation to enter into a first collateral mortgage transaction with Your Neighborhood Credit Union Limited encumbering a certain property owned by the Corporation municipally know at 117 Wilson Street, Woodstock Ontario. CARRIED: All</p>	
9.0	Policy & Governance Committee – no report	May 2017
10.0	Quality Improvement & Client Safety – No report at this time	
11.0	Nominating Committee - Brian Crockett indicated with regret, that two Board members have submitted their resignations. Andrew Szasz (due to conflict of interest) and Bonnie Hughes (due to transfer in employment). Mike gave the report for the	

	Nominating Committee as Louise Wdowczyk was absent. He indicated that additional advertisements have gone out in the Lakeshore shopper to recruit Board members. Currently the Committee has interviewed only one person. We now are looking for 5 new Board members. He suggested that the current Board reach out to people in the community to complement our Board. In addition we are looking for a new Chair and Vice Chair. Michelle Priester deferred her decision to stand for 2 nd term as Director (2017-2020) until June.	
12.0	Women and Wellness Update – no report	
13.0	Business Arising	
13.1	Peer Support Integration – Sarah Aalbers Project Summary and Strategy Dissolve Integration Steering Committee	Deferred to June 2017
14.0	New Business	
15.0	In Camera Session – MOTION: Motion for CMHA Oxford Board of Directors goes In-Camera for Human Resources. MOVED: Michelle Priester SECONDED: Marcin Egert BIRT: CMHA-Oxford Board of Directors accepts the motion to go In-Camera for Human Resources. CARRIED: All	
16.0	Rise from In Camera Session – MOTION: Motion for CMHA Oxford Board of Directors rise from In-Camera. MOVED: Jerrod Boyse SECONDED: Jacqueline Walsh BIRT: CMHA-Oxford Board of Directors to rise from In-Camera. CARRIED: All MOTION: Motion for CMHA Board of Directors to schedule a teleconference for the Board prior to the June 2017 meeting. MOVED: Jerrod Boyse SECONDED: Jacqueline Walsh BIRT: The CMHA Board of Directors to schedule a teleconference for the Board prior to the June 2017 meeting... CARRIED: All	
17.0	Date of Next Meeting – June 20 2017 TBA	
18.0	ADJOURNMENT	

Chair - Brian Crockett

Executive Director – Mike McMahon

Date: