



**BOARD OF DIRECTORS MEETING MINUTES**

**Date:** May 24<sup>th</sup>, 2016      **Time:** 5:15 p.m.  
**Location:** CMHA Group Room      **Page:** 1 of 3  
**Acting Chair:** Jennifer Ormsby      **Recorder:** Josie Melanson

<b>Board Members Present</b>	Louise Wdowczyk, Shirley McCall-Hanlon, Jerrod Boyse, Paul Hess, Mary Anne Silverthorn, Bonnie Hughes, Jennifer Ormsby, Jeff Patterson
<b>Leadership Present</b>	Mike McMahon, Pat Baigent, Lynn Wardell, Fiona Wilson
<b>Regrets</b>	Brian Crockett
<b>Absent</b>	Michelle Priester
<b>Guest</b>	Dianne Latte – Millard Rouse & Rosenberg – CMHA Auditors

<b>AGENDA ITEM</b>		<b>ACTION REQUIRED</b>
1.0	CMHA Oxford County Board Minutes as Presented <b>Welcome and call to Order</b> Vice Chair – Jennifer Ormsby the meeting to order at 5:15 pm.	
2.0	<b>Declaration of Conflict</b> – No conflicts declared. Director Shirley McCall-Hanlon indicated that she will be leaving the meeting at 6:45pm due to prior commitment.	
3.0	<b>Consent Agenda</b>	
3.1	<b>Executive Directors Summary</b> – Executive Director, Mike McMahon reported on the number clients attending the walk-in-counselling clinics and the upcoming public meeting regarding Youth Suicide on May 26 <sup>th</sup> , 2016.	
3.2	<b>Motion</b> to approve Consent Agenda of May 24 <sup>th</sup> , 2016. <b>MOVED:</b> Louise Wdowczyk <b>SECONDED:</b> Shirley McCall-Hanlon <b>BIRT:</b> CMHA-Oxford Board of Directors approves the Consent Agenda of May 24 <sup>th</sup> , 2016. <b>CARRIED:</b>	
4.0	<b>Agenda</b> for May 24 <sup>th</sup> , 2016 Two items will be added to the In-Camera Session	
4.1	<b>Additions / Changes</b> – no additions or changes at this time.	
5.0	Approval of the Minutes for April 26 <sup>th</sup> , 2016.	
5.1	<b>Motion</b> to approve the amended minutes of April 26 <sup>th</sup> , 2016. Changing 9.2 to read “Mary Anne Silverthorn indicated that she received an <b>email</b> from our Chair, Brian Crockett requesting a leave of absence until July 2016. <b>MOVED:</b> Jeff Patterson <b>SECONDED:</b> Paul Hess <b>BIRT:</b> CMHA-Oxford Board of Directors approves the amended minutes of April 26 <sup>th</sup> , 2016.	

	<b>CARRIED:</b>	
6.0	<b>Correspondence</b> – no correspondence at this time.	
7.0	<b>Millard’s – Presentation of Draft Financial Report 2015 – 2016. Board Education</b> –Acting Chair, Jennifer Ormsby introduced our guest, Dianne Latte from Millard Rose & Rosenberg, CMHA auditors. Diane Latte highlighted some of the changes as the prior year was audited by another auditing firm resulting in a balanced budget.	
8.0	<b>Financial Committee</b> – Jerrod Boyse indicated that the finance team feels that a good relationship has been formed with the new auditors. He is happy with results of the audit. He thanked Fiona Wilson and Mike McMahon for all their hard work in preparing and presenting information to the new auditing firm.	
9.0	<b>Business Arising</b>	
9.1	<b>Nomination Committee</b> – Mary Anne Silverthorn indicated that one vacancy is still open to complete a full complement of the Board. Although there is still one application on hold, the nomination committee has decided to proceed to the AGM will only 11 members and continue with recruiting in the fall, hoping to attract candidates on the outskirts of Woodstock.	
9.2	<b>Regional One Number for Mental Health and Addictions</b> – Mike McMahon discussed the press release regarding Redesign Underway of Mental Health and Addictions Phone Supports, as presented in the Board Package.	
10.0	<b>New Business –</b> Acting Chair, Jennifer Ormsby indicated that the next Quality Compliance and Client Safety Committee Meeting will be June 22 2016, the next Policy Committee meeting will be May 30 <sup>th</sup> , 2016 at 5pm.	
11.0	<b>In Camera Session –</b> <b>Motion:</b> Motion for CMHA Oxford Board of Directors goes In-Camera for Health System update. <b>MOVED:</b> Shirley McCall-Hanlon <b>SECONDED:</b> Louise Wdowczyk <b>BIRT:</b> CMHA-Oxford Board of Directors accepts the motion to go In-Camera for Health System update. <b>CARRIED:</b>	
12.0	Rise from In Camera Session – <b>Motion:</b> Motion for CMHA Oxford Board of Directors rise from In-Camera. <b>MOVED:</b> Shirley McCall-Hanlon <b>SECONDED:</b> Mary Anne Silverthorn <b>BIRT:</b> CMHA-Oxford Board of Directors to rise from In-Camera. <b>CARRIED:</b>  <b>Motion while In Camera:</b> “The Executive of the Board need to seek legal advice regarding the personal services contract of the Executive Director.” <b>MOVED:</b> Bonnie Hughes <b>SECONDED:</b> Jeff Patterson <b>BIRT:</b> “The Executive of the Board need to seek legal advice regarding the personal services contract of the Executive Director.” <b>CARRIED:</b>	
13.0	<b>Date of Next Meeting</b> – AGM June 28 <sup>th</sup> , 2016	

13.1	<b>Board Meeting Evaluation –</b>	
14.0	<b>Adjournment at 6:30pm</b> <b>Motion:</b> Motion for CMHA Oxford Board of Directors to adjourn the May 24 <sup>th</sup> , 2016 meeting. <b>MOVED:</b> Shirley McCall-Hanlon <b>SECONDED:</b> Louise Wdowczyk <b>BIRT:</b> CMHA-Oxford Board of Directors accepts the motion to adjourn the May 24 <sup>th</sup> , 2016 meeting. <b>CARRIED:</b>	

Acting-Chair: \_\_\_\_\_  
Jennifer Ormsby

Executive Director: \_\_\_\_\_  
Mike McMahon

Date: \_\_\_\_\_