



BOARD OF DIRECTORS MEETING MINUTES

Date: November 24th, 2015 **Time:** 5:15 p.m.
Location: CMHA Board Room **Page:** 1 of 3
Chair: Shirley McCall-Hanlon, **Recorder:** Josie Melanson
Past Chair

Board Members Present	Jerrod Boyse, Jeff Patterson, Mary Anne Silverthorn, Michelle Priester, Paul Hess, Shirley McCall-Hanlon, Louise Wdowczyk Bonnie Hughes Mike McMahon, Pat Baigent, Lynn Wardell Brian Crockett, Jennifer Ormsby, Fiona Wilson
Leadership Present	
Regrets	
Absent	

AGENDA ITEM		ACTION REQUIRED
1.0	CMHA Oxford County Board Minutes as Presented Welcome and call to Order Past Chair – Shirley McCall-Hanlon called the meeting to order at 5:15 pm.	
2.0	Declaration of Conflict – No conflicts declared.	
3.0	Consent Agenda	
3.2	Executive Directors Summary – Mike McMahon answered questions from the Board regarding the Executive Directors Summary.	
3.3	Motion to approve Consent Agenda of November 24th, 2015. MOVED: Mary Anne Silverthorn SECONDED: Michelle Priester BIRT: CMHA-Oxford Board of Directors approves the Consent Agenda of November 24th, 2015. CARRIED:	
4.0	Agenda for November 24 th , 2015	
4.1	Additions / Changes to the November 24th, 2015 Agenda Under new business 10.1 Update from Women and Wellness 12.0 change – Minutes should reflect if Board did not go in Camera. 13.0 change - Date of next meeting December 22 nd , 2015	
4.2	Motion to approve the additions and/or changes the November 24th, 2015 Agenda. MOVED: Louise Wdowczyk SECONDED: Bonnie Hughes BIRT: CMHA-Oxford Board of Directors approves the additions and/or changes to the November 24th, 2015 Agenda. CARRIED:	
5.0	Approval of the Minutes for October 27 th , 2015.	
5.1	Motion to approve the minutes of October 27th, 2015 as presented.	

	<p>MOVED: Jerrod Boyse SECONDED: Paul Hess BIRT: CMHA-Oxford Board of Directors approves the minutes October 27th, 2015. CARRIED:</p>	
6.0	Correspondence – no correspondence at this time.	
7.0	Board Education – Co-ordinated Access for Oxford County – Mike McMahon made a slide presentation of the proposed coordinated access aimed at informing the Board about Regional One-Number Access to all services for Mental Health & Addictions. “One-Number Access” means that in addition to all existing contact telephone numbers in Oxford County, one marketable number would be used in future to communicate system access to residents of the county.	
8.0	<p>Financial Committee - Jerrod Boyse, CMHA Oxford treasurer reported that the Finance Committee met on Wednesday November 18th, 2015 to review the financial summary for 6 months ending September 30th, 2015. The Committee prepared a slide presentation to show how the reports were simplified to indicate where funds were being spent. In general the report looks on track with the 2015/2016 budget. In addition to the budget review, the finance Committee interviewed one of two candidates for CMHA Oxford 2016/2017 auditors.</p> <p>Motion to accept the Financial report summary for 6 months ending September 30th, 2015. MOVED: Jerrod Boyse SECONDED: Jeff Patterson BIRT: CMHA-Oxford Board of Directors accept the Financial report summary for 6 months ending September 30th, 2015. CARRIED:</p>	
9.0	Business Arising	
9.1	<p>Strategic Planning High Level - Mike McMahon discussed the summarized approach that CMHA Oxford would like to take in the next 3-5 years. This approach would increase the value of the health system for the people in Southwest Ontario. Mike presented two versions of the report. It was agreed that the Board favored Version #2.</p> <p>Motion to accept Version #2 of the Strategic Planning High Level report. MOVED: Bonnie Hughes SECONDED: Jeff Patterson BIRT: CMHA-Oxford Board of Directors accepts Version #2 of the Strategic Planning High Level report. Unanimous</p>	
9.2	Donor Recognition – Mike McMahon requested volunteer Board Members to make calls to people who have donated \$100 or more to CMHA and thank them for their donation. Shirley McCall-Hanlon, Bonnie Hughes and Jeff Patterson came forward.	
10.0	New Business	
10.1	Women and Wellness – Shirley McCall-Hanlon indicated that the committee for the Women and Wellness 2016 event had a meeting on November 23 rd , 2015. CMHA Oxford is looking to hold this event in October 2016 to avoid other fund raising events in spring/summer 2016. Currently the committee is looking at several venue possibilities.	
10.2	Staff Christmas Social – Mike McMahon indicated that on December 16 th , 2015, CMHA Oxford will hold their annual Staff/Board Christmas Social at Crabby Joe’s in Woodstock 4pm – 6pm. Please note that CMHA Oxford will recognize our staff service awards at the Celebration, around 4:45pm. Cocktail style food will be served at Crabby Joe’s for all present.	
10.3	Client Christmas Event – Mike McMahon indicated that CMHA Oxford will be holding the annual client Christmas dinner on December 3 rd , 2015 at the Unifor Hall on Beale Street in Woodstock from 12:00noon until 2pm. Board members wishing to volunteer are requested to come at 11:30am to set up.	
10.4	Board meeting on December 22nd, 2015 – CMHA Oxford will be holding a monthly meeting in December. Members will be treated to a Swiss Chalet Christmas Dinner special.	
10.5	Walk-in Counselling – Lynn Wardell gave an update on the Norwich Walk in Counselling. Norwich, the last of the clinic’s to open, will	

	be at the Emily Stowe Public School on Thursdays from 6:00-9:00pm. Since June 2015, 335 people have had appointments between the 5 locations. Woodstock Hospital/Ingersoll/Tavistock/Tillsonburg and Norwich.	
11.0	In Camera Session – Board did not go In-Camera	
12.0	Rise from In Camera Session –	
13.0	Date of Next Meeting – December 22 nd , 2015	
13.0	Board Meeting Evaluation – verbal feedback	
14.0	Adjournment Motion that the CMHA Board of Directors Board meeting adjourn at 6:45pm MOVED: Louise Wdowczyk	

Past Chair: _____
Shirley McCall-Hanlon

Executive Director: _____
Mike McMahon

Date: _____