



BOARD OF DIRECTORS MEETING MINUTES

Date: Sept 26th, 2017 **Time:** 5:15 p.m.
Location: CMHA Board Rood **Page:** 1 of 3
Chair: Jennifer Ormsby **Recorder:** Josie Melanson

Board Members Present	Jacqueline Walsh, Marcin Egert, Jerrod Boyse, Jennifer Ormsby, Paul Hess, Mike McMahon, Pat Baigent, Lynn Wardell, Brenda Dobranski Michelle Priester, Jessica Smith, Brian Crockett
Leadership Present	
Regrets	
Guests:	

AGENDA ITEM	ACTION REQUIRED
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	<p>CMHA Mission Statement – We pursue hope, recovery and resilience for all.</p> <p>CMHA Vision Statement - *Individuals are valued as a whole person *Dignity, respect and empowerment guide our relationships *Safe, Quality, multi-faceted mental health services are accessible and inclusive to a diverse community *Mental health services are close to home *There are no wait lists for services *Psychiatric services are timely, effective and meaningful *There are no transportation barriers to receive services *Mental health awareness and public education, erase stigma, breakdown barriers and promote health *Access to safe and affordable housing is readily available.</p>	
1.0	Welcome and call to Order – Chair, Jennifer Ormsby called the meeting to order at 5:20 pm Mike McMahon introduced our new Interim Finance Manager, Brenda Dobranski.	
2.0	Declaration of Conflict – None so declared	
3.0	Consent Agenda	
3.1	<p>Executive Monitoring & Interpretation –</p> <ul style="list-style-type: none"> • 1. Income Statement to July 31 2107 • 2. Community Fund Development • 3. Finance Committee Policy Package – deferred to October 24th, 2017 Meeting so Board can review package 	deferred
3.2	<p>Executive Directors Summary – Mike McMahon –</p> <ul style="list-style-type: none"> • Brief Case Management Waitlist – 12 people on list with longest wait at 163 days • Brief Psychogeriatric Waitlist – 0 people on the list • Back office and Crisis Collaboration Project ongoing (Oxford-Elgin) 	
3.3	<p>Motion to approve Consent Agenda of Sept 26 2017. MOVED: Jacqueline Walsh SECONDED: Marcin Egert BIRT: CMHA-Oxford Board of Directors approves the Consent Agenda of Sept 26 2017. CARRIED: All</p>	
4.0	<p>Sept 26 2017 Agenda –</p> <p>Motion to approve Agenda of Sept 26 2017. MOVED: Jerrod Boyse SECONDED: Marcin Egert BIRT: CMHA-Oxford Board of Directors approves the Agenda of Sept 26 2017. CARRIED: All</p>	
4.1	Additions / Changes – no changes	

5.0	Approval of the Minutes June 27 2017.	
5.1	Motion to approve the minutes of June 27 2017 as amended. (corrected name of auditor) MOVED: Jerrod Boyse SECONDED: Marcin Egert BIRT: CMHA-Oxford Board of Directors to approve the minutes of June 27 2017 as amended. (corrected name of auditor) CARRIED: All	
6.0	Correspondence <ul style="list-style-type: none"> • Message from Michael Barrett, CEO, South West LHIN – emailed July 19 2017 • CMHA August Newsletter – emailed July 19 2017 • CMHA September Newsletter – emailed Sept 20 2017 	
7.0	Board Education – Mike McMahon – none at this time	
8.0	Financial Committee – Jerrod Boyse <ul style="list-style-type: none"> • Finance Committee met on Sept 20 2017 – left the last meeting feeling more comfortable than in the past. • Reviewed – the Great Plains system, past practices for preparing the finance reports • Goal is to have more information by Oct 31 2017 for the Q2 reporting going through the Great Plains System with accurate financial reporting • Need to address the auditors with concerns about the depth of audit • Mike McMahon and Jerrod Boyse to attend a meeting with SW LHIN regarding Q4 deficit • Board looking to receive the Board package earlier for review • Wilson House – offer was declined after the home inspection – have a second potential offer this week from an organization that provides home care in the GTA in Hamilton. <p>Motion: Motion to accept the CMHA Financial Statements ending July 31 2017 and the Finance Committee Meeting Minutes of Sept 20 2017. MOVED: Jerrod Boyse SECONDED: Jennifer Ormsby BIRT: Motion to accept the CMHA Financial Statements ending July 31 2017 and the Finance Committee Meeting Minutes of Sept 20 2017. CARRIED: All</p>	-
9.0	Policy & Governance Committee – Chairperson Position – Vacant	deferred
10.0	Quality Improvement & Client Safety – Co-Chair, Michelle Priester <ul style="list-style-type: none"> • Mike McMahon met with Michelle Priester back in April and will be ready to do some communication with the Board. 	
11.0	Nominating Committee – Chair-person Position <ul style="list-style-type: none"> • Jacqueline Walsh has accepted the position of Chair of the Nominating Committee 	
12.0	Women and Wellness Update – Jacqueline Walsh <ul style="list-style-type: none"> • Event is happening Friday Sept 29 2017 at the Craigowan Golf course • Have sold 178 and looking to sell a total of 200 • Good response from the community • More sponsors this year 	
13.0	Business Arising	
14.0	New Business	
14.1	Elgin-Oxford Back Office and Crisis Collaboration Project - Mike McMahon	

	<ul style="list-style-type: none"> • John Whitesell has completed interviews in CMHA Oxford • This week he is doing interviews at CMHA Elgin • He is presenting at CMHA Elgin Board Meeting this evening • He will be reporting results and recommendations at the end of October 2017 	
14.2	CMHA National – Mike McMahon <ul style="list-style-type: none"> • Strong concerns from Ontario ED Network about the National Division and the direction it is going • National Division news should be a standing item on the agenda • Letter was sent from 31 Executive Directors to National but have had no response to date • RDH event has shifted from BC to National and being revamped 	
15.0	In Camera Session –	
16.0	Rise from In Camera Session –	
17.0	Date of Next Meeting – October 24 2017	
18.0	ADJOURNMENT MOTION: Adjourn the Sept 27 2017 CMHA Oxford Board Meeting MOVED: Jacqueline Walsh SECONDED: Paul Hess BIRT: Adjourn the Sept 27 2017 CMHA Oxford Board Meeting CARRIED: All	

Chair – Jennifer Ormsby

Executive Director – Mike McMahon

Date: