



BOARD OF DIRECTORS MEETING MINUTES

Date: January 27th, 2015 **Time:** 5:15 p.m.
Location: CMHA Board Room **Page:** 1 of 3
Chair: Shirley Hanlon, Chair **Recorder:** Josie Melanson

Board Members Present	Kyle Burnside, Mary Anne Silverthorn, Jennifer Ormsby, Brian Crockett, Fraser de la Plante, Jodi Helps, Shirley Hanlon, Michelle Priester, Paul Hess,
Leadership Present	Mike McMahon, Pat Baigent
Regrets	Bonnie Hughes, Louise Wdowczyk, Shanda Whittman
Guest	Sarah Aalbers – CMHA Oxford Team Leader, Peer Support and Recovery – Larry Woodhouse, Recovery Task Force, and client – Karen Fava, Recovery Task force, OSHN.

AGENDA ITEM		ACTION REQUIRED
1.0	Welcome and call to Order Shirley Hanlon called the meeting to order at 5:15 pm.	
2.0	Declaration of Conflict – No conflicts to declared.	
3.0	Consent Agenda –	
3.1	Executive Directors Report - Mike McMahon submitted his report for Board to review. Mike explained the stages the process must follow.	
3.2	Motion to approve Consent Agenda of January 27 2015. <u>MOVED:</u> Jennifer Ormsby <u>SECONDED:</u> Mary Anne Silverthorn <u>BIRT:</u> CMHA-Oxford Board of Directors approves the Consent Agenda of January 27 2015. <u>CARRIED:</u> Unanimous	
4.0	Additions / Changes to the Agenda	
4.1	Additions and/or changes the January 27 th , 2015 Agenda. <u>MOVED:</u> Fraser de la Plante <u>SECONDED:</u> Kyle Burnside <u>BIRT:</u> CMHA-Oxford Board of Directors approves the changes to the January 27 th , 2015 Agenda. <u>CARRIED:</u> Unanimous 8.1. Approval of Financial Statements ending October 30th, 2015:	
5.0	Approval of the Minutes for November 27th, 2014	
5.1	Motion to approve the minutes of November 27th, 2014. <u>MOVED:</u> Jodi Helps <u>SECONDED:</u> Kyle Burnside <u>BIRT:</u> CMHA-Oxford Board of Directors approves the minutes November 27th, 2014. <u>CARRIED:</u> Unanimous	
6.0	Board Education – Recovery Declaration put out by Stats Canada – Sarah Aalbers – CMHA Oxford Team Leader for Peer Support & Recovery at CMHA Oxford, Larry Woodhouse, client and member of the Recovery Task Force. Karen Fava – OSHN employee and member of the Recovery Task Force. Sarah and her group made a presentation to the Board of Directors requesting the sign and endorse the Recovery Declaration put out by Stats Canada. The concept of ‘recovery’ in mental health refers to living a satisfying, hopeful, and contributing life, even when there are on-going limitations caused by mental health problems and illnesses. This Declaration outlines key recovery principles. Its purpose is to stimulate dialogue about how to make recovery a reality across the mental health system. There is growing momentum across Canada to implement recovery-oriented policies, programs, and practices. The Mental Health Commission of Canada invites you to join this journey	

	of learning together by reading and endorsing this Declaration of Commitment to Recovery. Read and sign declaration at: http://mentalhealthcommission.ca/recovery	
6.1	<p>Generative Dialogue: Recovery Declaration by Stats Canada A discussion was held regarding Recovery. Many people are on wait lists in need of supports. Only the seriously ill have resources the mildly ill have few. The Boards general feeling is that we are looking for a way to expand programs so we can take them out of the building. Board recommends that we accept and sign the pledge as a Board. Motion to sign the Recovery Declaration on behalf of the CMHA Oxford County Board of Directors. MOVED Brain Crockett SECONDED: Fraser de la Plante BIRT: CMHA-Oxford Board of Directors motion to sign the Recovery Declaration on behalf of the CMHA Oxford County Board of Directors.. CARRIED: Unanimous</p>	Shirley to sign the Recovery Declaration by Stats Canada on behalf of the CMHA Oxford Board of Directors
7.0	<p>Correspondence - Shirley Hanlon read correspondence from Kyle Burnside regarding his letter of resignation. Motion to accept with regret, the resignation of Kyle Burnside from CMHA Board of Directors. MOVED: Mary Anne Silverthorn SECONDED: Brian Crockett BIRT: CMHA-Oxford Board of Directors motion to accept with regret, the resignation of Kyle Burnside from the CMHA Board of Directors. CARRIED: Unanimous Kyle Burnside indicated that he has accepted a position at head office and would not be able to attend the CMHA Oxford Board meetings. He thanked everyone for their assistance and said that he is happy to move on with his career, but is extremely sad that he is unable to continue with CMHA Oxford Board.</p>	.
8.0	Business Arising	
8.1	<p>Finance Committee Report: Motion to approve the CMHA Oxford Finance report for 7 months ending October 31st, 2014. MOVED Kyle Burnside SECONDED: Jodi Helps BIRT: CMHA-Oxford Board of Directors motion to approve the CMHA Oxford Finance report for 8 months ending October 31st, 2014. CARRIED: Unanimous</p> <p>Motion to approve the CMHA Oxford Finance report for 8 months ending November 30th, 2014 with the change of date from March 31st, 2014 to March 31st, 2015. MOVED: Kyle Burnside SECONDED: Jennifer Ormsby BIRT: CMHA-Oxford Board of Directors motion to approve the CMHA Oxford Finance report for 8 months ending November 30th, 2014 with the change of date from March 31st, 2014 to March 31st, 2015. CARRIED: Unanimous</p>	
8.2	<p>Update on Board Policy (new Policies required as delegated from Bylaw Review Committee) -Finance Committee Policy -Executive Committee Policy -Nominating Committee Policy Mary Anne Silverthorn indicated that the Board Policy review has been challenging. The review is taking longer than expected but is currently ongoing.</p>	deferred
8.3	<p>Women and Wellness Jennifer Ormsby indicated that the Committee met and are currently delegating assignments for the fund raising event on May 5 2015 at the Southgate Centre in Woodstock from 6:30-9pm. Currently the Committee is looking for musicians in the area, donations of floral arrangements, printing of tickets and posters. Art work definitions. . The planning Committee has approached and confirmed that Christine Hillis (CMHA Oxford County Branch – Crisis) will be guest speaker. The next meeting will be Feb 11 2015. All funds raised will go to the walk in clinic at CMHA Oxford County.</p>	

8.4	Strategic Planning Update – Board members will receive an online survey with questions that allow community members to give some answers to what clients are looking for. Board strategic planning retreat information is available for Mike to send out or Directors are requested to stay after the meeting and Mike will give them a hard copy.	
8.5	Update on CMHA Oxford/Rotary Breakfast – Rotary: Breakfast for the Unbroken - Mike McMahon indicated that a joint Rotary funding raising event at the Quality Inn in Woodstock from 7:30am – 9:30am on April 8 2014. This event is to celebrate mental health champions in Oxford County. Woodstock Rotary is planning for an attendance of about 150 people. George Smitherman to be guest speaker. Cost of tickets will be \$25, with encouragement to donate an additional \$25. Scotia Bank will match ticket sales up to \$5000.	
8.6	Review of December 2014 Board and Staff Social – Board members agreed this cost was a cost saving event. The food was excellent. Concern about the venue as there was little chance of mingling because of the set up. Although the musician, Harvey Brice was excellent, they felt that it was too loud for conversation. The Client Christmas Party was a success. Clients, Staff and Board Members enjoyed themselves.	
9.0	New Business	
9.1	Update on Board Skills - Shirley Hanlon indicated that they are still waiting for 3-4 Board members to complete the survey Board Skills that was sent out to each member. As it is anonymous, the Board does not who did not complete it. Mike McMahon will re-send out the link for those remaining members to complete.	Mike to resend survey.
10.0	In Camera Session – Motion to go In-Camera regarding Human Resources MOVED Brian Crockett SECONDED: Jodi Helps BIRT: CMHA-Oxford Board of Directors motion to go In-Camera regarding Human Resources. CARRIED: Unanimous	
11.0	Rise from In Camera Session Motion to rise from In Camera session MOVED Fraser da la Plante SECONDED Michelle Priester BIRT: CMHA-Oxford Board of Directors motion to rise from In-Camera. CARRIED: Unanimous	
12.0	Date of Next Meeting: Next Board of Directors meeting will be Jan 27 2015 at CMHA-Oxford Woodstock Board Room 5:15 pm.	
13.0	Board Meeting Evaluation	deferred
14.0	Adjournment Motion to Adjourn meeting. Moved by Michelle Priester	

Time of Adjournment:

Chair: _____

Executive Director: _____

Date: _____