



**BOARD OF DIRECTORS MEETING MINUTES**

**Date:** June 26 2018      **Time:** 5:45 p.m.  
**Location:** CMHA Group Room      **Page:** 1 of 3  
**Acting Chair:** Brian Crockett      **Recorder:** Josie Melanson

Board Members	Brian Crockett, Marcin Egert, James Rijnveld, Terri McCartney, Peter Harrison, Jacqueline Walsh, Jessica Smith, Jessica Happl, Paul Hess, Tiffany Birtch
Leadership	Mike McMahon, Pat Baigent, Brenda Dobranski, Lynn Wardell
Regrets	Jennifer Ormsby, Sherry Smith, Jerrod Boyse
Absent	Sarah Aalbers, Carly Brintnell

AGENDA ITEM		ACTION REQUIRED
	<p><b>CMHA Mission Statement</b> – We pursue hope, recovery and resilience for all.</p> <p><b>CMHA Vision Statement</b> - *Individuals are valued as a whole person *Dignity, respect and empowerment guide our relationships *Safe, Quality, multi-faceted mental health services are accessible and inclusive to a diverse community *Mental health services are close to home *There are no wait lists for services *Psychiatric services are timely, effective and meaningful *There are no transportation barriers to receive services *Mental health awareness and public education, erase stigma, breakdown barriers and promote health *Access to safe and affordable housing is readily available.</p>	
1.0	<b>Welcome and call to Order</b> – Acting Chair Brian Crockett called the meeting to order at 5:45 pm.	
2.0	<b>Declaration of Conflict</b> – none so declared	
3.0	<b>Consent Agenda -</b>	
3.1	<p><b>Executive Monitoring &amp; Interpretation –</b></p> <ol style="list-style-type: none"> <li>1. Quality &amp; Client Safety</li> <li>2. Community Fund Development –Deferred until Fall 2018</li> </ol>	2.Deferred
3.2	<p><b>Executive Directors Summary</b> – as presented</p> <ul style="list-style-type: none"> <li>• Questions from Board Members</li> <li>• Upcoming events for Board Information or Attendance</li> <li>• Current Priorities Aligned with Strategy</li> </ul>	
4.0	<b>Agenda</b> – June 26 2018	
4.1	<b>Additions / Changes to the Agenda</b>	
4.2	<b>Thank you</b> – Brian Crockett accepted the resignation of Marcin Egert. He thanked Marcin for his years of volunteer service with the Board and hopes he will return at a later date.	
4.2	<p><b>BIRT:</b> CMHA-Oxford Board of Directors approves the Agenda of June 26 2018.</p> <p><b>MOVED:</b> Jessica Smith</p> <p><b>SECONDED:</b> Jackie Walsh</p> <p><b>CARRIED: All</b></p>	

5.0	<p><b>Approval of the Minutes of April 24 2018 and May 22 2018</b>  <b>BIRT:</b> CMHA-Oxford Board of Directors approves the minutes of April 24 2018 and May 22 2018.  <b>MOVED:</b> Jacqueline Walsh  <b>SECONDED:</b> Marcin Egert  <b>CARRIED:</b> All</p>	
6.0	<p><b>Correspondence –</b></p> <ul style="list-style-type: none"> <li>• CMHA Board Package for June 26 2018 Part 1 – emailed June 22 2018</li> <li>• CMHA Board Package for June 26 2018 Part 2 – emailed June 22 2018</li> <li>• LHIN Base Funding – emailed June 22 2018</li> <li>• CMHA Board Package for June 26 2018 AGM – emailed June 22 2018</li> </ul>	
7.0	<p><b>Board Education – Governance Action Plans for Governance Function Results.</b></p> <ul style="list-style-type: none"> <li>• Governance functioning tool is used to assess CMHA Oxford Governance function</li> <li>• Action plan will commit to close policy gaps going forward, and to ensure that standards are embedded in Board level policy</li> <li>•</li> </ul>	
8.0	<p><b>Financial Committee – Mike McMahon/Brian Crockett</b></p> <ol style="list-style-type: none"> <li>1. Finance Committee meeting of June 18 2018</li> </ol> <p><b>BIRT:</b> CMHA-Oxford Board of Directors receives the Finance Committee Meeting minutes of June 18 2018  <b>MOVED:</b> Paul Hess  <b>SECONDED:</b> Jessica Smith  <b>CARRIED:</b> All</p> <ol style="list-style-type: none"> <li>2. Statement of Finances to May 31 2108 <ul style="list-style-type: none"> <li>• Discussion followed</li> </ul> </li> <li>3. Base Funding Increase <ul style="list-style-type: none"> <li>• Increase in Base funding from the LHIN of 2.45 percent</li> </ul> </li> <li>4. Funding for Bill 148 related expenses <ul style="list-style-type: none"> <li>• Discussion regarding Fair Work Places for all</li> </ul> </li> </ol>	
9.0	<p><b>Policy &amp; Governance Committee – Brian Crockett</b></p> <ul style="list-style-type: none"> <li>• Looking for members to assist in Policy review</li> </ul>	
10.0	<p><b>Quality Improvement and Client Safety – July 24 2018</b></p>	
11.0	<p><b>Nominating Committee – Jackie Walsh</b></p> <ul style="list-style-type: none"> <li>• Interviews have been completed</li> <li>• Seven new members as of July 1 2018</li> </ul>	
12.0	<p><b>Business Arising –</b></p>	
12.1	<p><b>Executive Committee Update</b></p> <ul style="list-style-type: none"> <li>• New Executive Committee appointed</li> <li>• Brian Crockett – Acting Chair and Jacqueline Walsh Vice Chair</li> </ul>	
13.0	<p><b>New Business</b></p>	
13.1	<p><b>OPP and City Police Collaboration –</b></p> <ul style="list-style-type: none"> <li>• CMHA has received funding for the victims of crime staffing with the Woodstock OPP and City Police ride along program</li> </ul>	

	<ul style="list-style-type: none"> <li>• Two year program</li> </ul>	
14.0	<p><b>In Camera Session</b> – For HR Discussion  <b>BIRT:</b> CMHA-Oxford Board of Directors go in Camera for HR Discussion.  <b>MOVED:</b> Jacqueline Walsh  <b>SECONDED:</b> Paul Hess  <b>CARRIED:</b> All</p>	
15.0	<p><b>Rise from In Camera Session</b> –  <b>BIRT:</b> CMHA-Oxford Board of Directors rise from in Camera for HR Discussion.  <b>MOVED:</b> Jacqueline Walsh  <b>SECONDED:</b> Jessica Smith  <b>CARRIED:</b> All</p>	
16.0	<p><b>Date of Next Meeting</b> – July 24 2018</p>	
17.0	<p><b>ADJOURNMENT</b>  <b>BIRT:</b> CMHA-Oxford Board of Directors adjourn the June 26 2018 Board meeting.  <b>MOVED:</b> Jacqueline Walsh  <b>SECONDED:</b>  <b>CARRIED:</b> All</p>	

Acting Chair: Brian Crockett

Executive Director – Mike McMahon

Date: