



**BOARD OF DIRECTORS MEETING MINUTES**

**Date:** June 28<sup>th</sup> 2016      **Time:** 5:15 p.m.  
**Location:** Finkle Street Tap & Grill      **Page:** 1 of 3  
**Acting Chair:** Jennifer Ormsby      **Recorder:** Josie Melanson

<b>Board Members Present</b>	Louise Wdowczyk, Jerrod Boyse, Bonnie Hughes, Jennifer Ormsby, Jeff Patterson, Michelle Priester
<b>Leadership Present</b>	Mike McMahon, Fiona Wilson
<b>Regrets</b>	Brian Crockett, Paul Hess, Shirley McCall-Hanlon, Mary Anne Silverthorn
<b>Guests:</b>	Marcin Egert, Andrew Szasz, Jacqueline Walsh

AGENDA ITEM		ACTION REQUIRED
1.0	CMHA Oxford County Board Minutes as Presented <b>Welcome and call to Order</b> Vice Chair – Jennifer Ormsby called the meeting to order at 6:35 pm.	
2.0	<b>Declaration of Conflict</b> – No conflicts declared.	
3.0	<b>Consent Agenda</b>	
3.1	<b>Executive Director’s Summary</b> – Executive Director, Mike McMahon reported the wait list for clients has been greatly reduced. Walk-in-counselling clinics have proved to be a great asset to the community.	
3.2	<b>Motion</b> to approve Consent Agenda of June 28 <sup>th</sup> , 2016. <b>MOVED:</b> Michelle Priester <b>SECONDED:</b> Bonnie Hughes <b>BIRT:</b> CMHA-Oxford Board of Directors approves the Consent Agenda of June 28 <sup>th</sup> , 2016. <b>CARRIED:</b> All	
4.0	<b>Agenda</b> for June 28 <sup>th</sup> , 2016 A number of items will be added to the In-Camera Session. <b>MOTION:</b> to approve the Agenda for June 28 <sup>th</sup> , 2016 <b>MOVED:</b> Louise Wdowczyk <b>SECONDED:</b> Jerrod Boyse <b>Carried:</b> All	
4.1	<b>Additions / Changes</b> – no additions or changes at this time.	
5.0	Approval of the Minutes for May 24 <sup>th</sup> , 2016.	
5.1	<b>Motion</b> to approve the minutes of May 24 <sup>th</sup> , 2016 as presented. <b>MOVED:</b> Louise Wdowczyk <b>SECONDED:</b> Jeff Patterson	

	<b>BIRT:</b> CMHA-Oxford Board of Directors approves the minutes of May 24 <sup>th</sup> , 2016. <b>CARRIED:</b> All	
6.0	<b>Correspondence</b> – no correspondence at this time.	
7.0	<b>Board Education</b> – none at this time	
8.0	<b>Financial Committee</b> – Jerrod Boyse indicated that the finance statements for month ending April 30 2016 are attached in the Board package. He noted that the Tillsonburg, Ingersoll and Wilson House reports do not have budgets included yet. The Finance Committee will meet over the summer and provide updates to the Board members.	
9.0	<b>Business Arising</b> – none at this time	
10.0	<b>New Business</b> –	
10.1	<b>2015 – 2016 Declaration of Compliance</b> – Mike McMahon indicated that included in package is the 2015 – 2016 Declaration of Compliance as part of the Local Health System Integration Act, 20016. <b>MOTION:</b> that CMHA Oxford authorizes Jennifer Ormsby, Interim Chair to confirm that the HSP has complied with Schedule G (M-SAA 2014 – 2017) requirements for Applicable Period (April 1 <sup>st</sup> , 2015 – March 31 <sup>st</sup> , 2016). <b>MOVED:</b> Michelle Priester <b>BIRT:</b> CMHA Oxford authorizes Jennifer Ormsby, Interim Chair to confirm that the HSP has complied with Schedule G (M-SAA 2014 – 2017) requirements for Applicable Period (April 1 <sup>st</sup> , 2015 <b>SECONDED:</b> Jerrod Boyse <b>CARRIED:</b> All	
10.2	<b>Coordinated Access One Number Update</b> - Mike McMahon indicated that Coordinated Access One Number work is going at a very fast pace. Questions still need to be answered regarding how we are going to market the new number, what governance work needs to be done and if operators have actual professional service expertise.	
10.3	<b>Integration of CMHA Oxford and OSHN</b> – Mike McMahon indicated that integration of CMHA Oxford and OSHN will have shared management services. There will be no change in clinical and organization work. Timeline for implementation, fall of 2016.	
11.0	<b>In Camera Session</b> – <b>MOTION:</b> Motion for CMHA Oxford Board of Directors goes In-Camera for Health System update. <b>MOVED:</b> Louise Wdowczyk <b>SECONDED:</b> Bonnie Hughes <b>BIRT:</b> CMHA-Oxford Board of Directors accepts the motion to go In-Camera for Health System update. <b>CARRIED:</b> All	
12.0	<b>Rise from In Camera Session</b> – <b>MOTION:</b> Motion for CMHA Oxford Board of Directors rise from In-Camera. <b>MOVED:</b> Michelle Priester <b>SECONDED:</b> Jerrod Boyse <b>BIRT:</b> CMHA-Oxford Board of Directors to rise from In-Camera. <b>CARRIED:</b> All	
13.0	<b>Date of Next Meeting</b> –TBA	

14.0	<b>Adjournment at 7:00 pm</b> <b>Motion:</b> Motion for CMHA Oxford Board of Directors to adjourn the June 28 <sup>th</sup> , 2016 meeting. <b>MOVED:</b> Michelle Priester <b>SECONDED:</b> Jerrod Boyse <b>BIRT:</b> CMHA-Oxford Board of Directors accepts the motion to adjourn the June 28 <sup>th</sup> , 2016 meeting. <b>CARRIED:</b> All	
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Acting-Chair: \_\_\_\_\_  
Jennifer Ormsby

Executive Director: \_\_\_\_\_  
Mike McMahon

Date: \_\_\_\_\_

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