



BOARD OF DIRECTORS MEETING MINUTES

Date: Aug 28 2018 **Time:** 5:20 p.m.
Location: CMHA Group Room **Page:** 1 of 3
Acting Chair: Brian Crockett **Recorder:** Josie Melanson

Board Members	Brian Crockett (until 7:00pm), Peter Harrison, Jessica Happl, Sherry Smith, Jacqueline Walsh, Paull Hess, Tiffany Birtch, James Rijneveld
Leadership	Mike McMahon, Pat Baigent, Lynn Wardell, Sarah Aalbers
Regrets	Jennifer Ormsby, Terri McCartney, Jerrod Boyse
Absent	Carly Brintnell, Jessica Smith

AGENDA ITEM	ACTION REQUIRED
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	<p>CMHA Mission Statement – We pursue hope, recovery and resilience for all.</p> <p>CMHA Vision Statement - *Individuals are valued as a whole person *Dignity, respect and empowerment guide our relationships *Safe, Quality, multi-faceted mental health services are accessible and inclusive to a diverse community *Mental health services are close to home *There are no wait lists for services *Psychiatric services are timely, effective and meaningful *There are no transportation barriers to receive services *Mental health awareness and public education, erase stigma, breakdown barriers and promote health *Access to safe and affordable housing is readily available.</p>	
1.0	Welcome and call to Order – Chair Brian Crockett called the meeting to order at 5:20 pm.	
2.0	Declaration of Conflict – none so declared	
3.0	Consent Agenda -	
3.1	<p>Executive Monitoring & Interpretation –</p> <ol style="list-style-type: none"> 1. Policy - Community Fund Development 2. Executive Director Succession 3. Communication & Counsel to the Board <p>- Question and answer period. Policies will be reviewed by Policy Committee</p>	
3.2	Executive Directors Summary – -	
4.0	Agenda – Sept 25 2018	
4.1	Additions / Changes to the Agenda 9.3 Confirm Chair for Policy Committee	
4.2	<p>BIRT: CMHA-Oxford Board of Directors approves the Agenda of Sept 25 2018. MOVED: James Rijneveld SECONDED: Paul Hess CARRIED: All</p>	
5.0	Minutes of July 24 2018 and Aug 28 2018	
5.1	BIRT: CMHA-Oxford Board of Directors approves the Minutes of July 24 2018	

	MOVED: Peter Harrison SECONDED: Jessica Happl CARRIED: All	
6.0	Correspondence – <ul style="list-style-type: none"> • Board Package for Aug 28 2018 – emailed Aug 24 2018 • ED Summary – emailed Aug 27 2018 • Proxy – emailed Aug 30 2018 • New Mental Health Police Mobile Crisis Response – emailed Sept 10 2018 • National Board Director at Large Position – emailed Sept 14 2018 	
7.0	Board Education – Read & Reflect: Generative Governance.	
8.0	Financial Committee – Mike McMahon/Brian Crockett <ol style="list-style-type: none"> 1. Financial Conditions and Activities <ul style="list-style-type: none"> - Increase of funding for the police ride along program 2. Statement ending Aug 31 2018 <ul style="list-style-type: none"> - Financial Conditions and activities were discussed as a “Committee of the Whole” Question period 	
9.0	Nominating Committee – <ol style="list-style-type: none"> 1. Co-Chair Quality & client Safety Committee – Terri McCartney 2. Policy Committee - Sherry Smith and Peter Harrison 3. Co-Chair for Client and Family Council – Jessica Happl 4. Nomination Committee - for chair/co-chair – Jacqueline Walsh 5. Treasurer – still open 	
10.0	Quality Improvement and Client Safety <ol style="list-style-type: none"> 1. Minutes from Quality & Client Safety meeting July 24 2010 	deferred
11.0	Client and Family Council <ol style="list-style-type: none"> 1. Terms of Reference 	
12.0	Business Arising –	
13.0	Accreditation – Board Plan Update <ol style="list-style-type: none"> 1. On Site Report – read 2. Brian Crockett thanked CMHA management and staff for all the hard work in preparing for Accreditation. He also thanked the Board members that were able to attend the Accreditation interviews. 3. An invitation was given to all Board members that wish to shadow case management (to view what the case managers do) 4. Request for organizational chart with staff member names. 	
14.0	New Business	
14.1	CMHA National Conference – <ol style="list-style-type: none"> 1. National Conference is October 21 – 24 2018 Montreal <ul style="list-style-type: none"> - It has been decided that no one will attend the conference due to programming changes 	
14.2	Policy and Governance Committee <ul style="list-style-type: none"> - Sherry Smith and Peter Harrison first meeting Oct 18 2018 	
15.0	In Camera Session BIRT: CMHA-Oxford Board of Directors motion to go In Camera for Human Resources Discussion	

	MOVED: Peter Harrison SECONDED: Tiffany Birtch CARRIED: All	
15.0	Rise from In Camera Session BIRT: CMHA-Oxford Board of Directors motions to rise from In Camera MOVED: Paul Hess SECONDED: James Rijnveld CARRIED: All	
15.1	BIRT: CMHA Oxford accepts resignation of Mike McMahon, Executive Director and waives notice period after November 2, 2018. MOVED: James Rijnveld SECONDED: Jacqueline Walsh CARRIED: All	
16.0	Date of Next Meeting – October 23 rd , 2018	
17.0	Board Meeting Evaluation <ul style="list-style-type: none"> • To be completed after each meeting 	
18.0	ADJOURNMENT	

Chair: Brian Crockett

Executive Director – Mike McMahon

Date: