

CMHA Oxford Board of Directors

October 22 2019 Minutes

Location: CMHA Whitelaw Room

Recorder: Lynn Wardell

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Canadian Mental Health Association
Oxford County
Mental health for all

Board Members: Sherry Smith, Peter Harrison, Terri McCartney, Shawn Shapton, James Rijneveld, Tiffany Birtch

Leadership: Lynn Wardell, Pat Baigent, Kristin Toushan, Sarah Aalbers

Regrets: Leroy Innanen, Jessica Happel, Jacqueline Walsh

Agenda Item	PRESENTER	ACTION REQUIRED
<p>CMHA Mission Statement – We pursue hope, recovery and resilience for all</p>		
<p>1.0 WELCOME AND CALL TO ORDER: Chair Sherry Smith Called the meeting to order at 5:00 p.m.</p> <p>Motion to go in Camera for HR. Motion: Motion to go in Camera for HR. 5:15pm BIRT: CMHA-Oxford Board of Directors approves the motion to go in Camera for HR. MOVED: Peter Harrison SECONDED: Tiffany Birtch CARRIED: All</p> <p>Motion to Rise from In Camera Motion: Motion to rise from In Camera. 6:00pm BIRT: CMHA-Oxford Board of Directors approves the motion to rise from In Camera. MOVED: James Rijneveld SECONDED: Jessica Walsh CARRIED: All</p>		
<p>2.0 Declaration of Conflict of Interest – none so declared</p>		
<p>3.0 Consent Agenda</p>		
<p>3.1 Executive Monitoring & Interpretation No Monitoring</p>		
<p>3.2 Executive Directors Summary</p> <ol style="list-style-type: none"> 1. Drug Treatment Court – clarification of partners and program 2. Turnover – 2 contracts 3. Walk In Counselling – adding addictions component as main part of restrictive 4. Methadone clinic – imbedded support 5. Wait list – length, upsets, changes to ensure people on waiting list get service while waiting 	Lynn Wardell	
<p>3.3 Executive Committee –</p>	Sherry Smith	
<p>3.4 Board Policy Review – Currently no reviewing of policies – will resume in Fall 2019 see 7.1</p>		
<p>3.5 Motion to Approve Consent Agenda Motion: Motion to approve Consent Agenda BIRT: CMHA-Oxford Board of Directors approves the Consent Agenda of October 22 2019</p>		Decision

	MOVED: Shawn Shapton SECONDED: Tiffany Birtch CARRIED: All		
4.0	Agenda October 22 2019		
4.1	Additions / Changes to the Agenda	All	
4.2	Motion to Approve Agenda Motion: Motion to approve the Agenda for October 22 2019 BIRT: CMHA-Oxford Board of Directors approves the Agenda of October 22 2019 MOVED: Shawn Shapton SECONDED: Tiffany Birtch CARRIED: All		Decision
5.0	Minutes of September 24 2019		
5.1	Motion to Approve Minutes Motion: Motion to approve the minutes of September 24 2019 BIRT: CMHA-Oxford Board of Directors approves the minutes of September 24 2019 MOVED: Peter Harrison SECONDED: Tiffany Birtch CARRIED: All		Decision
6.0	Correspondence CMHA Oxford Board Package	Sherry Smith	
7.0	Board Education – Strategic focus for the Board – Nov 13 2019	Kim Poole	Information
8.0	Finance Committee 1. Building value that had depreciated over 25 years, beginning in 2004. 2. Reviewed budgets and summarized Finance Committee.	Peter Harrison Leroy Innanen	Decision
9.0	Nominating Committee – Terri McCartney was contacted with a potential candidate but not available at this time. Will still pursue.	Jacqueline Walsh	
10.0	Quality Improvement and Client Safety – no update at this time	Terri McCartney	Information
11.0	Client and Family Council – Still looking for dates for next meeting.	Sarah Aalbers	Information
12.0	Business Arising		
12.1	Transition council Updates Meetings are now in London. Concerns about this.		Information
12.2	OHT Update Boards governance meeting in November 2019 at the Elmhurst. Sherry and Terri to attend.	Jacqueline Walsh	Information
12.3	Women and Wellness Event – Raised \$22,000.00 from the event		
12.4	Ride Don't Hide Update CMHA Oxford will not participate with the fund raising event as of 2020.		
12.5	Jacqueline Walsh		
13.0	New Business		
13.2	MHEART	Lynn Wardell	Decision
14.0	In Camera – Motion: Motion to go In Camera for HR discussions. BIRT: CMHA-Oxford Board of Directors approves to go in Camera for HR discussion. MOVED: Terri McCartney SECONDED: Peter Harrison		Decision

	CARRIED: All		
15.0	Rise from In Camera Motion: Motion to rise from In Camera MOVED: Shawn Shapton SECONDED: James Rijneveld CARRIED: All		Decision
16.0	Date of next meeting – Nov 26th, 2019		Decision
17.0	Board Meeting Evaluation		
18.0	ADJOURNMENT Motion: Motion to Adjourn BIRT: CMHA-Oxford Board of Directors approves Adjournment. MOVED: Shawn Shapton SECONDED: CARRIED: All		Decision